



Sacré Coeur  
School of the Sacred Heart

# International Prospectus

# Welcome

Welcome to Sacré Cœur — an independent Catholic school for young women, founded in 1888 and built on a proud heritage of over 137 years.

Our School began with the iconic St Madeleine Sophie Barat who established the Society of the Sacred Heart (RSCJ) in 1800, in the tumultuous aftermath of the French Revolution. Her dedication to children and her passionate belief in the importance of their education were the guiding principles of her mission. Her conviction was so strong that she would have founded the Society “for the sake of one child”.

Sophie was a revolutionary who fought the dominant beliefs of her time, faithfully pursuing the education of young women by focusing on both their academic and character development. Her compelling and caring vision is at the core of a Sacred Heart education. Each young woman who enters our gates is welcomed into a community that encourages her to grow and flourish. Over the 200 years of The Society’s existence, our commitment to providing an education of excellence to our young women has been, and

remains, unwavering. Learning at Sacré Cœur offers a transformative educational experience that is holistic and person-centred. In an inclusive setting where joy, curiosity and lifelong friendships are forged, our students acquire the knowledge, skills and the self-confidence to succeed in a rapidly changing world.

**Learning at Sacré Cœur offers a transformative educational experience that is holistic and person-centred. Our exemplary and skilled educators cultivate heads, hearts and hands to create well-rounded individuals. We nurture confident young women in an inclusive setting where joy, curiosity and lifelong friendships are forged.**



At Sacré Cœur, we pride ourselves on providing a dynamic and positive learning environment which allows each student to acknowledge and value her individuality and courageously follow her own path. Additionally, we encourage her to be an agent of change, seeking to make a discernible difference to those around her. Our future-ready young women are intellectually competent and curious, courageous and kind, spiritual and reflective, principled and open minded, creative and analytical; and, considerate and communicative.

As a vital member of an international Sacred Heart family, with 150 schools across 41 countries, our students become part of a global community. Our extensive international family allows them to engage authentically with other cultures and support social

justice initiatives, locally and globally.

Our School motto, ***Cor Unum et anima una in corde Jesu***,. We believe our students aspire to share in and model a Cor Unum spirit, and they demonstrate this by finding the heartbeat of Jesus within themselves and in others.

I would be delighted to welcome you to Sacré Cœur, where you can discover the difference a Sacred Heart education can make to your daughter and to your family.

A handwritten signature in blue ink that reads "Adelina-Douvos". The signature is fluid and cursive, with a large initial "A" and a stylized "D".

**Adelina Melia-Douvos**  
Principal

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# International Student Manager

A message from Dr. Jing Jing Wang



It is with great honour and absolute pleasure that I welcome all international students to Sacré Cœur, an independent Catholic school for young women. Located in the beautiful leafy suburb of Glen Iris, close to the Melbourne CBD, Sacré Cœur provides international students with a unique experience of living in a serene and tranquil environment, characterised by tree-lined streets and well-maintained gardens. Founded in 1888, Sacré Cœur continues to build its legacy on a proud heritage of over 137 years, providing a first-class holistic education for women and preparing them well to embrace the many facets of life in the 21st century.

**I feel truly privileged to be journeying with you and your family in the international education experience at Sacré Cœur.**

Prior to my life in Australia, I had a multi-faceted work history in Mainland China. In addition to being a Lecturer of English Language and Literature at the Foreign Languages Department, Nankai University, Tianjin, I was employed as a part-time English News presenter at the Tianjin Television and Broadcasting Station.

It was during this time that I had the opportunity to work as both an award-winning journalist and elite interpreter for the 43rd world Table Tennis

Championships held in Tianjin in 1995. Upon completion of my doctorate study in Hong Kong, I migrated my family to Australia in 1998, where we started a new life in this land of opportunities. Through sheer perseverance and with God's abundant grace, we worked hard to build our lives in this beautiful, fair and safe country. I have been very blessed to have worked for over 2 decades in international student education, encompassing all aspects of work, teaching, supporting and developing international students of diverse language and culture backgrounds to achieve their ambitious goals and fulfill their personal dreams.

As International Student Manager, I will be the point of contact regarding all aspects of international student education at Sacré Cœur I see myself as the invisible thread connecting all stakeholders involved in the education of young women on campus, including both teaching and non-teaching staff, to ensure that international students are well looked after and adequately supported both academically and personally from entry to exit, and extending to post Sacré Cœur. The support goes beyond the international students and is extended to their parents, guardians, homestay families and local support providers to ensure that the network of dynamic support for international students involving school and the community functions seamlessly and smoothly. I am deeply passionate about international education, having grown up from a disadvantaged upbringing and seeing firsthand the power of education to change lives, my own included. Witnessing international students thrive and succeed gives me a great sense of achievement and fulfilment, and seeing the next generation develop into strong, mature and intelligent adults is a privilege I hold to the highest regard. It is my sincere wish as the International Student Manager that the holistic education at Sacré Cœur imparts wisdom and experience into all students, so that together, we may achieve their greatest potential.

**Dr. Jing Jing Wang**

International Student Manager



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# TWO SCHOOLS ONE CAMPUS



Sacré Cœur has two sub schools located on one campus in Glen Iris.

Joigny – Prep to Year 6

Secondary School – Year 7 to Year 12

Glen Iris is a suburb in Melbourne, Victoria, Australia, 10 kilometres south-east of Melbourne's Central Business District, located within the Cities of Boroondara and Stonnington local government areas.

Sacré Cœur, located on 172 Burke Road, Glen Iris, offers an exceptional location. It's surrounded by leafy streets and beautiful parks, the love of locals and envy of visitors. It is well served by public transport, with several trams and bus routes running through the area and Glen Iris train station on the Glen Waverley line is only 1100 metres from the school. The School offers five different bus service routes from Bayside, Doncaster/ Balwyn, Bentleigh, Oakleigh South and Williamstown/Southbank to serve our community.

## Bus Routes



# Open Heart Open Mind

Since 1888, the young women of Sacré Cœur have been guided by the Cor Unum Spirit of a Sacred Heart education.

Sacré Cœur's proud history is built on a foundation of the values of: faith, community, integrity and kindness. Today, we continue to embrace these values in a contemporary educational setting.

## Vision

Sacré Cœur where each student meets her future.  
Open Heart Open Mind Infinite Possibilities.

## Purpose

To support, develop and educate each student in a dynamic, contemporary Catholic learning environment through which she will be transformed. To nurture and promote in each individual competencies necessary for academic attainment, personal growth and for ongoing wellbeing and prosperity.

## Our Motto

Our Motto, Cor Unum et anima una in corde Jesu means one heart and one mind in the heart of Jesus Christ.

Our students aspire to share in and model a Cor Unum spirit which is demonstrated by their ability to live, grow and share with others an open and generous heart.

## Sacred Heart Tradition

A Sacred Heart education is marked by a distinctive spirit.

This spirit is expressed in the five Goals of Sacred Heart Education. Most Sacred Heart schools around the world hold the five Goals as fundamental to the way in which the School is run. In their every day school life, members of the school community endeavour to 'live out' these Goals.

- A personal and active faith in God
- A deep respect for intellectual values
- Building of community as a Christian value
- A social awareness that impels to action
- Personal growth in an atmosphere of wise freedom

It is of the essence of a Sacred Heart school that it be deeply concerned for each student's total development: spiritual, intellectual, emotional and physical. A Sacred Heart school emphasises serious study, social responsibility, personal growth and resilience, wise decision-making and lays the foundations of a strong faith.



# Faith

Faith life at Sacré Cœur is rich and flourishing as we provide students with opportunities to develop their personal spirituality.



The exploration of spirituality is woven through all that we offer our students, both within and beyond the classroom.

Prayer, reflection, silence and contemplation, along with social justice action and immersion opportunities, help guide our students to find their spiritual identity and consider the role of spirituality in their everyday lives.

Our Social Justice Programs help students understand different perspectives as they build on their social skills, strength of character and faith. Some of the initiatives include Friday Night Tutoring for recently arrived migrants, Food Program, collating Christmas hampers for local charities, raising awareness and funding for domestic violence victims, including the McCauley Women's Shelter, and immersion in Sophie's Farm.

Sophie's Farm, an RSCJ Mission based in the Philippines, is a philanthropic project where our students engage in regular, transformative work to support local people affected by poverty. The connection Sacré Cœur has with Sophie's Farm is unique amongst Sacred Heart schools as it has been established with a community, not a school. In many ways, this relationship illustrates the living out of our Sacred Heart goal – A Social Awareness that Impels to Action.

# Child Safety

## Child Safety and Wellbeing

At Sacré Cœur, we hold the care, safety and wellbeing of children and young people as a central and fundamental responsibility of our School. All students enrolled at Sacré Cœur have the right to feel safe and to be safe. The safety and wellbeing of children and young people in our care will always be our first priority and we do not and will not tolerate child abuse. We aim to create a child-safe and child-friendly environment where children and young people are free to enjoy life to the full without any concern for their safety. There is particular attention paid to the most vulnerable children. Please refer to the School's Child Safety and Wellbeing Program on our website detailed under policies and procedures as to how the School demonstrates and implements the Child Safety and Wellbeing Program at the School.

Our child safe policies are available on our website - <https://sac.vic.edu.au/the-sacre-coeur-way/student-wellbeing/>

## Child Safety Code of Conduct

At Sacré Cœur, it is expected that school employees, volunteers, contractors and clergy are to proactively ensure the safety of students at all times, to identify concerns about child safety and wellbeing and to take appropriate action if there are concerns about the safety and wellbeing of any child at the school. All school staff must remain familiar with the relevant laws, the code of conduct, and policies and procedures in relation to child protection and to comply with all requirements. We have developed a Child Safe Code of Conduct which recognises the critical role that school staff play in protecting the students in our care and establishes clear expectations of school employees, volunteers, contractors and clergy for appropriate behaviour with children in order to safeguard them against abuse and/or neglect. Our Child Safe Code of Conduct also protects school staff and volunteers through clarification of acceptable and unacceptable behaviour.



## Child Safety

All children and young people who come Sacré Cœur have a right to feel and be safe. We are committed to the safety and wellbeing of all children and young people. We are committed to providing a child safe and child friendly environment, where children and young people are safe and feel safe and are able to actively participate in decisions that affect their lives.

We have a zero tolerance for child abuse and other harm and are committed to acting in students' best interests and keeping them safe from harm.

The School regards its child protection responsibilities with the utmost importance and is committed to providing the necessary resources to ensure compliance with all relevant child safety and wellbeing laws and regulations and maintaining a child safe culture.

Each member of the School community has a responsibility to understand the important and specific role that they play individually, and collectively, to ensure that the wellbeing and safety of all students is at the forefront of all that they do, and every decision that they make.

We have developed a Child Safe Policy and Child Safe Code of Conduct as part of our Child Protection Program. Our policy details our comprehensive approach to protecting children from all forms of harm. Our Code of Conduct provides a high-level statement of professional boundaries and ethical behaviour, as well as acceptable and unacceptable behaviours.



# Our Teachers

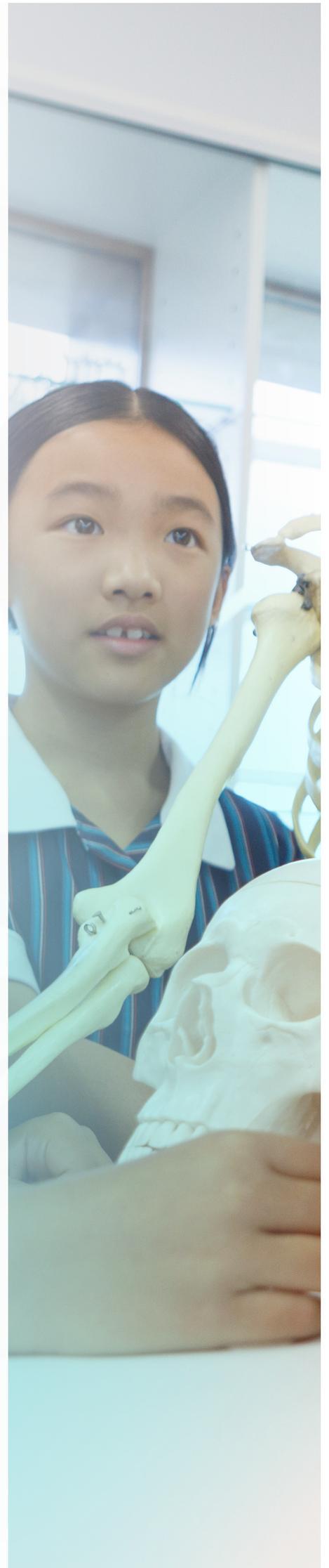
Our experienced teaching staff are not only experts in their subject areas, but inspiring mentors for our students. Their passion, knowledge and wisdom influence our students - not only as learners, but also as role models.

Widely regarded as a school of choice for highly qualified teachers, Sacré Cœur prides itself on employing passionate teaching staff who bring out the best in their students.

Through a personalised care approach, our teaching staff understand the individual needs, motivations and learning styles of each student. It is our dedication to this approach and student wellbeing that empower our young women to reach their full potential.

Our teachers' commitment extends well beyond the classroom, assisting with many Co-Curricular activities and freely giving their time to assist students requiring additional support. Their commitment to high academic standards is also evidenced in their expanded credentials, with many of our teachers experienced in curriculum development, writing and editing of text books as well as setting and marking VCE examination papers as VCAA examiners.

Continuous learning for our teaching staff is something we take great pride in at Sacré Cœur. With a significant commitment to on-going professional learning, our staff also engage in cross-discipline collaboration, devising stimulating ways to keep learning active for our students.





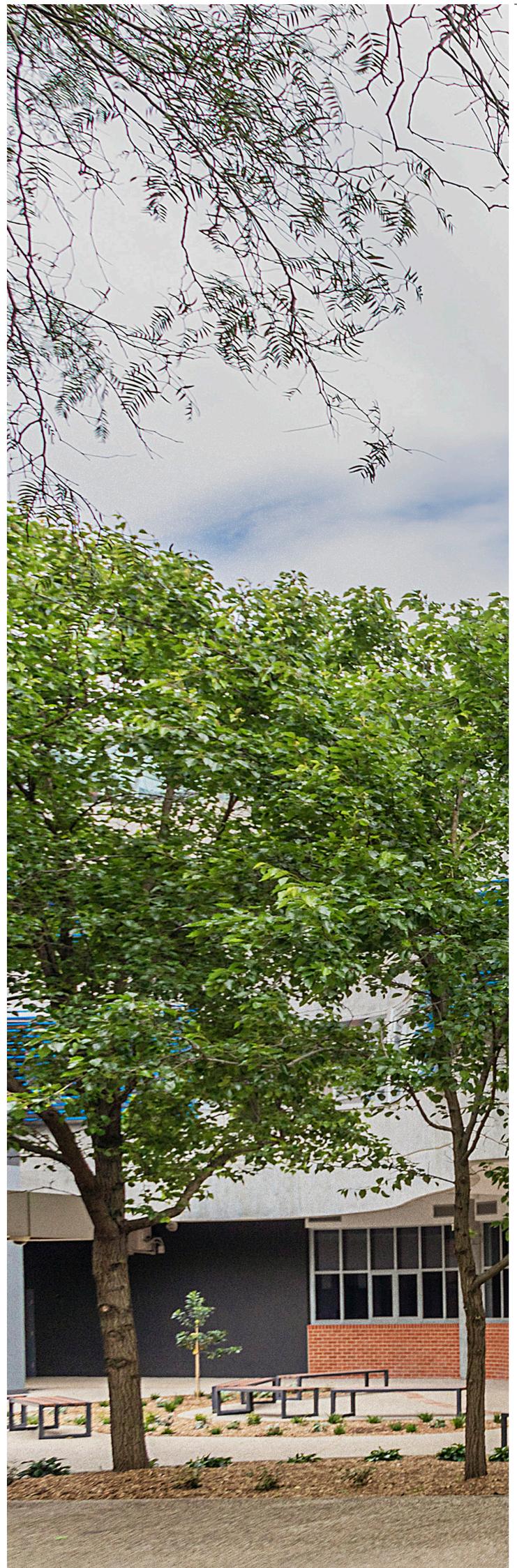
# 21st Century Learning

The St Madeleine Sophie Barat Centre — is a transformative space that celebrates our commitment to education in Science, Technology, Mathematics and Creative Arts.

Known as the Sophie Centre, this relatively new building is the innovative heart of our School. Students can move seamlessly between a range of modern, expansive spaces across multiple levels which work to bring together Science, Technology and Creative Arts, alongside our new library.

The Centre features a multi-level Junior and Senior library, a designated Digital Technology Space, three Science laboratories, an inspirational Creative Arts Hub, numerous indoor and outdoor breakout learning spaces and playgrounds.

Environmentally designed to meet 21st century standards, the building features solar panels, use of rainwater, smart temperature control, motion-controlled LED lights, excellent ventilation and extensive windows for light-filled learning.







# Joigny

Our Junior School is where curiosity and a deep, life-long love of learning develops.

Proudly named after the birthplace of our Sacred Heart founder, St Madeleine Sophie Barat, Joigny is a stimulating and caring environment for students from Prep to Year 6. Children are naturally enthusiastic and curious, which is why the learning experiences we provide build upon their wonder and innate inquisitiveness.

A Joigny education invites an exploration of learning, where we encourage each student to develop a sense of herself at School as she explores the curriculum in a variety of ways – independently, collaboratively and actively. We focus on her social development and critical and creative thinking, both in and beyond the classroom.

We also understand each student learns in her own way, and at her own rate, as we meet her individual needs with a differentiated curriculum. Small class sizes enable teachers to gain a very clear understanding of each girl's strengths and challenges. This ensures that every Joigny student is well-known and supported by a team of teachers who are specialists in Numeracy, Literacy, French, Physical Education, Visual Arts, Music, Choir, Library and Learning Enhancement.

Our nurturing Joigny teachers also instill Sacred Heart values so that our girls know, appreciate and express courage and kindness in the service of others.

## Prep to Year 2: The foundation for discovery

Prep to Year 2 are an invaluable time for children to learn through play. Applying their natural curiosity within more formal literacy and numeracy contexts, each student lays a strong foundation for future learning and achievement. Instilling a love of Reading, Writing and Mathematics in our young students is also a true passion of our Joigny teachers.

Learning must always begin from what is known. Our wide-ranging programs are designed upon a deep knowledge and understanding of the needs of young girls, and implemented within a warm and welcoming environment. These programs are designed to nurture young students in ways that are both familiar and new to them.

## Years 3 and 4: The courage to go beyond

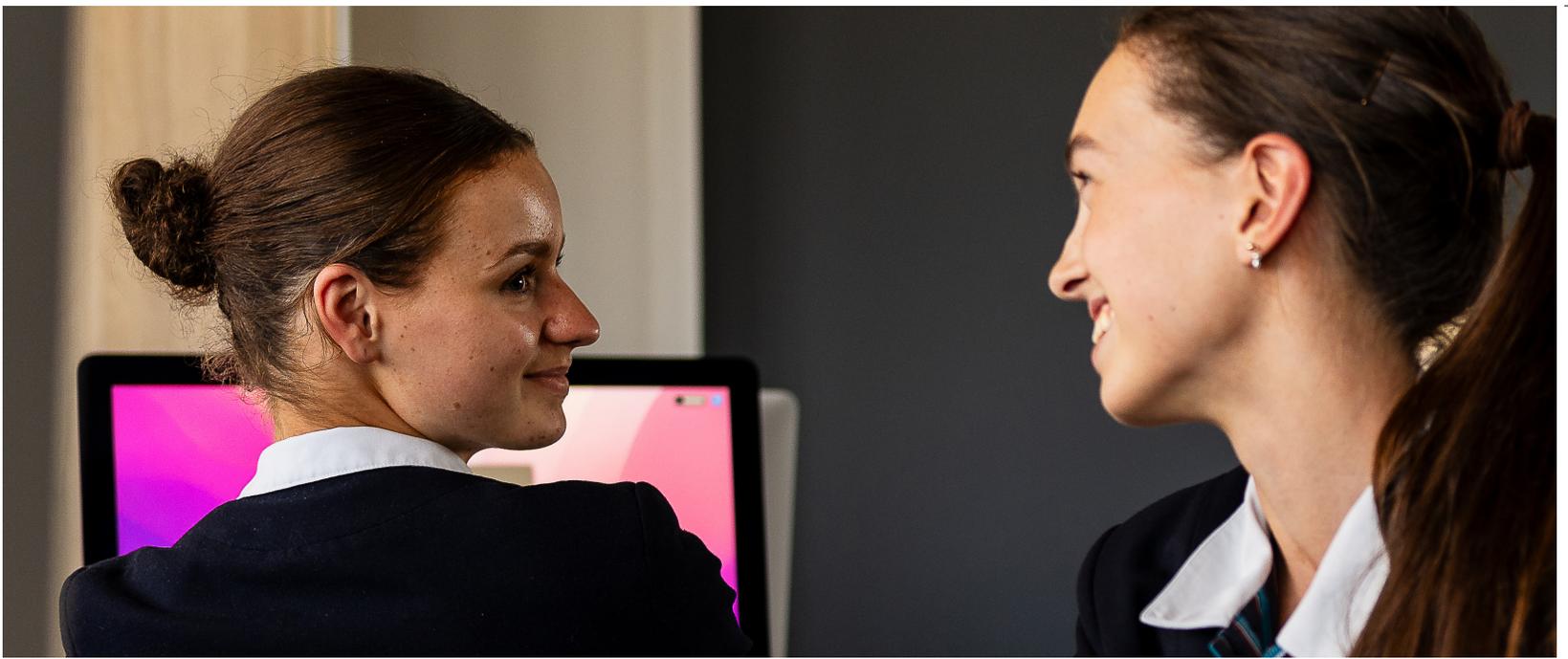
During the middle primary years, our students expand their horizons, developing their capacity to think creatively and critically from a variety of perspectives. They focus on connecting what they learn with the outside world and look beyond themselves to understand the environmental, sustainability and other global issues.

As their independence grows, we help to build their confidence, self-esteem and interpersonal skills both within and beyond the classroom through school camp experiences, our diverse curriculum and co-curricular opportunities.

## Years 5 and 6: A strong sense of identity for the vital transition years

Year 5 is a year when many new students join us. This transition point provides a great springboard for the further development of personal and interpersonal skills associated with wellbeing. Students stretch themselves to make new social connections, engage in a broadening co-curricular program and push themselves physically and academically.

Leadership and personal growth programs are a key feature at these year levels so our students develop readiness for the challenges of Senior School. Our Prep/Year 5 Buddy Program and Year 5 Camp provide opportunities for social connection, mentorship and service, while Year 6 Camp builds independence and courage through physical 'challenge-by-choice' activities. All Year 6 students also take part in a Leadership Program, holding positions of responsibility as committee members for the year.



Academic endeavour and the holistic, personal development of each student are unequivocally at the core of our focus in the Senior School.

Through a carefully planned curriculum and an unwavering commitment to pastoral care and wellbeing, our students' sense of responsibility starts to widen as they learn to extend their own boundaries.

*Sacré Cœur gave me the confidence to follow what I was passionate about*

— Olivia, Sacré Cœur Alumna

## **Year 7: Widening their world**

Transition is at the heart of Year 7. Starting Senior School comes with the opportunity to form new friendships, which is why our classroom curriculum is supported by an experience-based learning program that focuses on developing social intelligence, self-awareness and confidence. We recognise the importance of peer support networks as friendships support and nurture our students during their school days and beyond. As such, students' social connections are developed daily, in small classes that help to promote the bonds they form with one another.

Year 7 Camp also encourages experience-based learning, where skills are learnt and integrated into daily school life. Studying an exciting range of subjects, our Year 7 students recognise the importance of academic rigour and what is needed to improve and grow.

# Senior

Our Senior School is where our young women refine their strengths, identify passions and begin to find their place as innovators, entrepreneurs and responsible global citizens.

At this stage of their growth, they see opportunity as privilege and feel that it is incumbent upon them to make a difference.

## Year 8: Growth through exploration

Experience-based learning continues in Year 8. A significant focus of the year is City Cite – an urban educational experience taking students out of the classroom and into the city where they work in teams in an independent environment to develop solutions to world problems such as homelessness and addiction. Students are exposed to the richness of the city from both a human and a physical perspective.

Our students also participate in an inter-disciplinary sustainability project: Design the Future.

Throughout the Year 8 experience, students benefit both personally and academically as they develop empathy, goal-setting, effective communication and leadership.

## Year 9: Looking in, looking out

At Sacré Cœur we are proud to offer Year 9s a specialised program. The Notre Monde Program offers students the opportunity to further their experiential learning through the study of several smaller bespoke subjects, unique to Sacré Cœur, aligned with their interests and grounded in skills from a wide range of subject disciplines. Notre Monde subjects run for around 8 weeks. Each subject is hands-on and project-based, focusing on real-world applications of theoretical learning.

Students are asked to select 8 Notre Monde units to study across the year. Each student studies 2 Notre Monde units per rotation. A rotation last for approximately 8 weeks. The Notre Monde units are broadly categorised under the headings of creativity, global citizenship, discovery and enterprise.

## Year 10: The year of choice

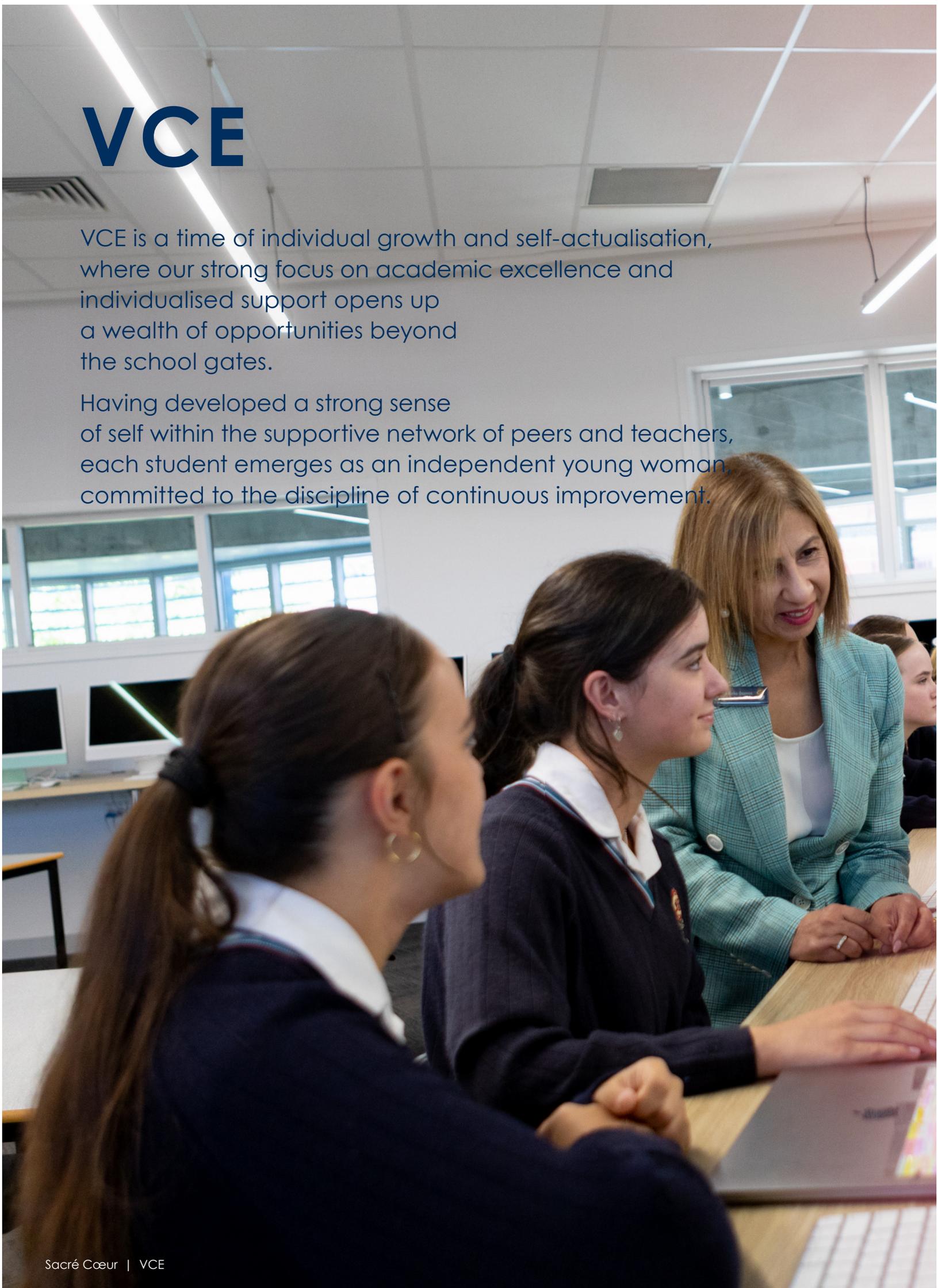
Year 10 is a time for decision-making as students follow their individual paths into their final years of school that best fits their talents, interests and goals.

Choosing from a broad range of elective subjects (including some VCE Units 1/2), our young women enjoy new challenges and begin to develop a clear understanding of future career pathways. We also support each student in her choice of VCE Units and carefully plan a careers program, readying her for her final VCE years and tertiary education.

# VCE

VCE is a time of individual growth and self-actualisation, where our strong focus on academic excellence and individualised support opens up a wealth of opportunities beyond the school gates.

Having developed a strong sense of self within the supportive network of peers and teachers, each student emerges as an independent young woman, committed to the discipline of continuous improvement.





## A time of great opportunity

Our students receive the very best in contemporary education with all learning and teaching programs informed by the latest educational research and theory.

The personalised support of our skilled teachers helps each VCE student perfect her individual strengths so that whatever career path she chooses, she leaves Sacré Cœur as a self-assured, courageous young woman with firm values.

At the heart of the Year 11 and 12 Sacré Cœur Curriculum is a wide variety of subject offerings.

Students can choose from the Victorian Certificate of Education (VCE) subjects that cater for their individual needs and future plans.

Our programs at VCE are academically rigorous and challenging; they also build resilience for study pathways beyond Sacré Cœur.

Our skilled and dedicated teachers, many of whom are VCE examination assessors and curriculum experts in their subject areas, foster meaningful connections with each student. Consequently, our young women feel known and supported as their academic and wellbeing needs are met. In this trusting, nurturing environment, they flourish and achieve exceptional VCE results.

## Fostering future leaders

Leadership opportunities are important for readying our girls to make a profound contribution to the world.

We hold the fundamental belief that each student can and must have many opportunities for the development of her leadership skills, regardless of whether she pursues, or is appointed, to a formal leadership role. The size of our school affords our students several experiences which enable them to lead.

Blue Ribbons are formal positions of student leadership at Sacré Cœur. Year 12 students, who are elected to these positions, are responsible for specific portfolios, along with fostering the wellbeing of students and promoting a positive sense of community at Sacré Cœur.

*Nurturing curiosity  
through our VCE journey*

# Careers Focus

Preparing students for success in their careers is a vital part of our role. With a well-resourced Careers Centre, dedicated expert counsellors and a consistent careers focus, our students are encouraged to shape their future.

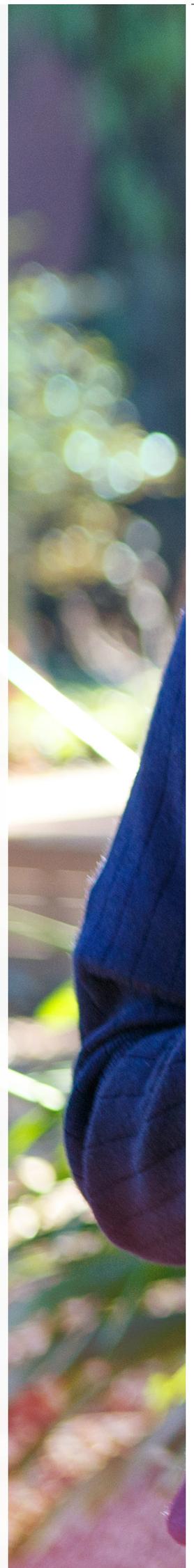
## Careers Programs — Years 10–12

In Year 9, students begin selecting their longer-term subjects and exploring career options. Students are also introduced to the Year 10 Work Experience Program, where they begin researching and preparing for placement opportunities.

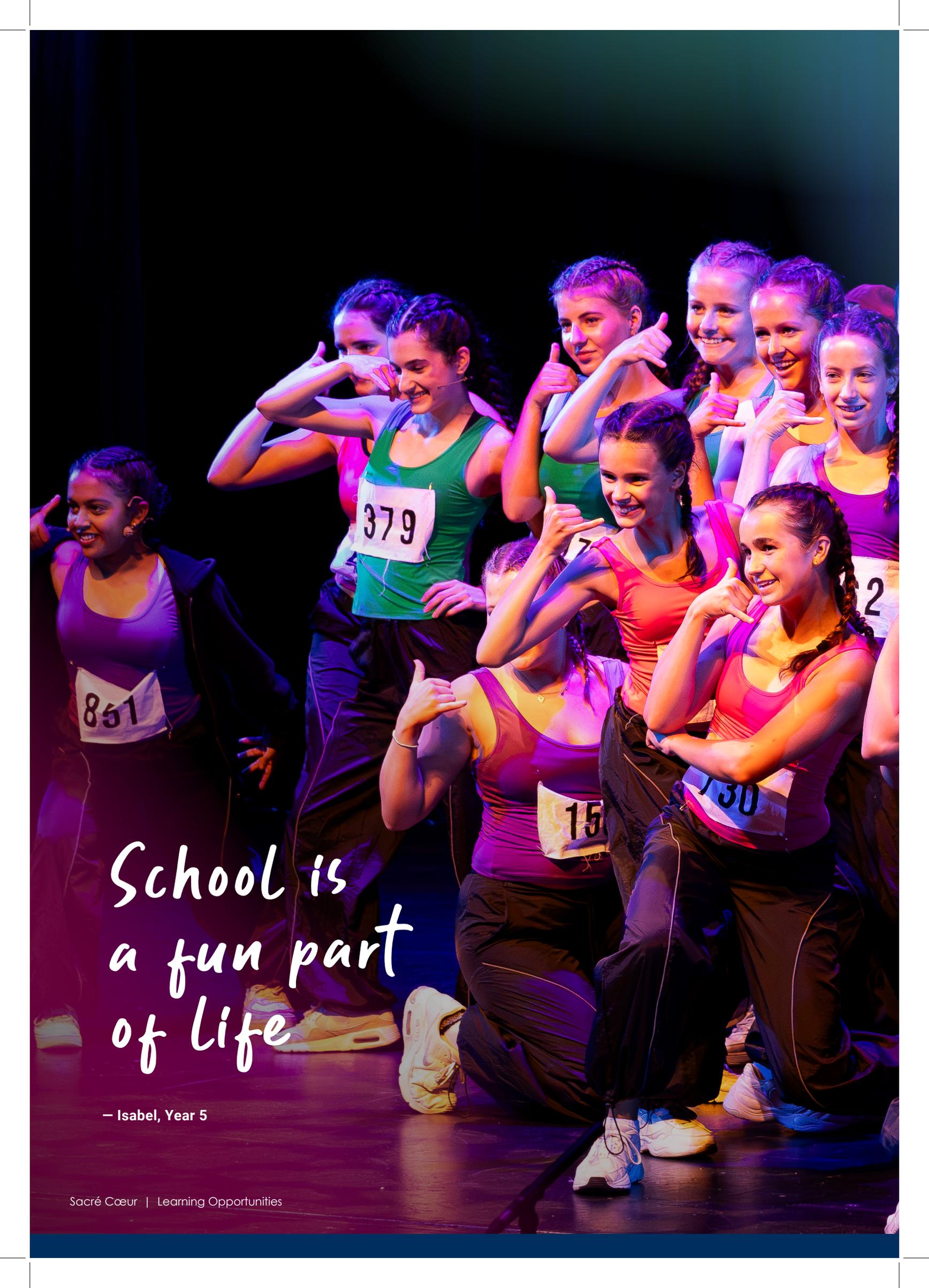
In Year 10, continued guidance on subject selection and career pathways are a key focus. Work Experience and the development of practical skills in resume writing, interviewing and personal presentation are explored. Career profiling is also undertaken by all students and follow-up interviews help guide the students' future choices.

The Year 11 Program focuses on creating a personal action plan through research, VCE subject selection counselling, guest speaker programs and attendance at Open Days.

Finally, in Year 12, students intensify their preparation for life beyond Sacré Cœur, building a personal portfolio that highlights their transferable skills, capabilities and successes. Preparation also includes tertiary application support, university visits, mentoring from teachers and past students, as well as individual careers counselling throughout the year and after VCE results are published.







School is  
a fun part  
of life

— Isabel, Year 5



# Learning Opportunities

We channel our deep respect for a well-rounded education by providing avenues for students to explore new passions. Through a broad range of co-curricular experiences and learning opportunities, our students' love for learning is enhanced.

## Performing Arts

Sacré Cœur offers a highly respected Music Program that includes a broad choice of ensembles, choirs and private lessons. The School has a rich choral and strings tradition that starts in Joigny and continues into Senior School. We also partner with St Kevin's, De La Salle and Xavier for musical productions and plays.

## Learning Enhancement

Designed to stimulate and excite advanced learners and lend support to those who need it, our Learning Enhancement Centre facilitates not only greater learning opportunities but ensures that the curriculum is accessible to all students. Formal academic extension opportunities are offered at all Year Levels, from academic enrichment during the Joigny years through to subject acceleration in VCE. Similarly, academic support is available to students on a needs basis.

## External Programs

Specialised activities outside of the School help our students realise their full potential. Many of our students participate in activities such as Robotics, university forums and lectures. We also encourage our students to take part in subject-specific competitions relating to English, French, Mathematics and Science subjects.

Our external Sports programs are another way in which we see our students extend and challenge themselves. These include participation in state competitions and events such as All Schools Cross Country and the Victorian School Netball Competition.

# Enrolment Process

Sacré Cœur is a registered provider on the Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS 04366D). Sacré Cœur is registered to accept a limited number of overseas students studying on a student visa (sub-class 500) from Prep to Year 12.

## Step 1: Learn About Sacré Cœur

We invite you to read the International Prospectus and visit our school website to learn about the programs we offer and how we will journey with you to help your daughters achieve their fullest potential in all areas of life.

## Step 2: Submit an Application for Enrolment Form Online

Complete an Application for Enrolment form online and submit it with the required documentation and non-refundable application fee to lodge the application. If you experience any difficulties with the online application process, please email [international@sac.vic.edu.au](mailto:international@sac.vic.edu.au) for assistance.

## Step 3: Attend an Interview

All enrolments are subject to a successful enrolment interview. At the interview, we hope to learn more about your daughter, her interests, hobbies and learning strengths. The interview also provides an opportunity for your family to learn more about our school values, offerings, expectations of our students and more.

## 4. Offer to Enrol

Following your interview, if your application is approved, Sacré Cœur will issue a Letter of Offer together with Acceptance of Offer/Written Agreement, inviting your child and family to join our community.

## Step 5: Accept the Offer

Sacré Cœur and/or agent representative will advise you from this point onwards to complete all formalities to obtain a student visa, including payment of school fees and OSHC, arrangement of CAAW (if applicable) and local student advocate (if applicable).

## Step 6: Issue of eCoE

The electronic Confirmation of Enrolment (eCoE) will be issued to the agent/yourself to finalise the visa application.

## Step 7: Welcome to Sacré Cœur

At this stage, you're officially a part of our community. Welcome to Sacré Cœur. We're thrilled you're joining our community. Our experienced educators will provide a smooth transition into the school for your daughter.

# Student Support & Wellbeing

Our students' wellbeing is at the core of their personal endeavour and achievement. As such, it will always be our first priority.

## **A whole school approach**

We are united in our commitment to providing a learning environment where our students feel connected, engaged and safe with an emphasis on positive peer and teacher relationships. This gives our students the best foundation to thrive academically and undertake their studies with rigour. It is through our whole school approach and supportive learning framework that we protect and nurture each student's intellectual, social, emotional, physical and spiritual needs.

## **Wellness Program (Prep–Year 6)**

The Prep to Year 6 Wellness Program is integral to our focus on developing each child as a whole person. Designed to respond to the social, emotional and wellbeing needs of our students, the program explicitly teaches and strengthens skills and capacities so that students can manage life challenges and maintain healthy mental and physical wellbeing. The focus is to build resilience and develop students' character and emotional intelligence. The Program also builds on interpersonal skills by teaching social thinking, values and ethics, cybersafety and citizenship, as well as human growth and development.

## **Pastoral Care Program — Cor Unum (Years 7–12)**

Pastoral Care is fundamental to the Sacré Cœur Curriculum and, as such, is included in the Senior School timetable through our Cor Unum Program (Pastoral Curriculum). We equip our young women with knowledge, skills and experiential learning so that they develop the ability to navigate the challenges of school life and learn how to cope with pertinent issues facing adolescents at their particular stage of development.

The Program, which is based on best practice and accredited wellbeing frameworks, is built on the 5 Ways to Wellbeing — Connect, Be Active, Take Notice, Keep Learning, Give

## Student Support Services

To assist our international students in adjusting to life and study in Australia, the School facilitates access to:

- counselling for general or personal matters
- nursing services
- health and disability services
- English and academic support services
- relevant legal services
- emergency and health services

## International students are supported by:

- International Student Manager
- Director of Student Wellbeing 7-12
- Head of Joigny
- Wellbeing Leader (Joigny)
- Year Level Coordinator
- Teaching Staff
- School Psychologist
- School Nurses
- Child Safety Officer

## Student Advocates

Where a student is not residing with a parent on a guardianship visa or a relative approved by the Department of Home Affairs they are required to have a Student Advocate in Australia for the duration of their enrolment. This paid professional student advocate will be arranged by the School.

The role of the Student Advocate is that of an independent third party to advocate in the best interests of the student. They will work with the School and the parents to provide independent support and advice to the students and the parents (as required). The Student Advocate is not a legal guardian of the student. The appointment of a Student Advocate for the international student must be arranged and approved by Sacré Cœur.

## Homestay

The student is required to have accommodation arrangements approved by Sacré Cœur for the duration of her stay with us. If the student does not live with her parents then she must have an approved Homestay. Homestays can be arranged by Sacré Cœur and students will only move into Homestay accommodation once Sacré Cœur has approved the arrangements.

Any student younger than 15 must live with a parent (who must be on a Guardian Visa).





# Global Connections



Connecting with other cultures enriches the spirits of our young women. They develop genuine empathy with others and a deep understanding of their own worth and place in the world. When our young women join Sacré Cœur, they become part of a worldwide network of 150 Sacred Heart schools.

### **Global Connections Program**

At Sacré Cœur, each student is able to pursue her interests and grow as a global thinker both in and beyond the classroom through collaboration with Sacred Heart students from around the world.

This connection starts in Year 5 and 6, when our French language students link with students in France, sharing details about their lives and schooling through letters and short videos.

In Year 9, our Virtual Collaboration Program with our sister schools in Brisbane, Sydney, Japan and Taiwan invites students to tackle complex contemporary and future global issues.

Further in-person collaboration and immersion opportunities are also on offer within Australia as well as with our international sister schools in the United States, New Zealand, Japan, Canada and Europe through our Student Immersion Program and language and cultural tours.

We believe that an integral part of our young women's education is an awareness and appreciation of Australian history and culture. As part of our Humanities Curriculum, Year 10 and 11 students can experience an Indigenous Immersion to the remote homelands of Cape York.

Students have the rare opportunity to make real connections with Indigenous Australians, who have maintained a deep connection to their land, culture and history.





# Community Spirit

Just as faith is at the heart of Sacré Cœur, so too is community spirit. Our families, and current and past students, find meaning and fulfilment through community connections, and are proud to be active members of our committed community groups and arts, sport, philanthropic and social justice initiatives.

The Sacré Cœur calendar is full of activities for all members of our community to enjoy, from annual events such as our Christmas Carols, Friends of the Performing Arts and the Sacré Cœur Netball Club.

## **Community Council**

Our Community Council members are proud to represent the interests and welfare of Sacré Cœur, working towards development of new initiatives and overseeing major community events and projects.

## **Sacré Cœur Foundation**

Our community plays an important role in ensuring that the excellence and unique experience of a Sacred Heart education continues for future generations of young women. With its primary role in fundraising, the Sacré Cœur Foundation plays a vital role in making this possible, nurturing a strong belief in philanthropy along with compassion and care for the School Community itself.



## Parents' Association

When a student begins her journey at Sacré Cœur, each parent becomes a member of the Parents' Association, overseen by a dedicated team of parents who make up the Executive Committee. The Association provides a powerful voice for parents and the opportunity to be more involved within the School Community on a social level.

## Alumnae Association

Each year a new group of alumnae departs Burke Road but not our community. Our Alumnae Association enables closer contact between its members, maintains a spirit of loyalty to the School, develops meaningful professional networks and assists with works of charity, in keeping with the goals and values of modern Sacré Cœur life. Regular reunions strengthen the bonds our alumnae shared as students.

## Sacré Cœur Netball Club

The Sacré Cœur Netball Club (SCNC) provides a fun and supportive environment for girls and alumnae to play Netball. It is also a fantastic way to meet other parents as they cheer on their daughters. The Club was formed and is run by our dedicated parents. SCNC began in 2011 and is affiliated with the Waverley District Netball Association (WDNA). Teams compete on Saturday at Netball courts in Ashwood.





*Sacre Coeur has shaped me  
into the woman I am today*

— Isobel, Sacré Coeur Alumna



# Beyond Sacré Cœur

Our young women take many different paths in life and we take great pride in helping them achieve individual success beyond School. Whether that is a journey through higher education or the pursuit of other personal, business or employment goals, the development of resilience and self-esteem throughout their schooling is the key to shaping their world.

## University enrolments

Success comes in countless forms at Sacré Cœur. We are especially proud of our history of academic excellence and outstanding VCE results, where overwhelmingly our students gain entry to the courses and universities of their choice.

Such results have led Sacré Cœur to become a leading Catholic School in Victoria for university enrolments. **Government On Track data reveals that our students have the highest university retention rate of all Catholic schools in Victoria – an indication that they are truly lifelong learners determined to reach their goals.**

# Grievances and Appeals

## Policy

This policy should be read in conjunction with the Sacré Cœur's Complaints Policy which applies to all students, including International students. Additional arrangements in this policy ensures compliance with the Education Services for Overseas Students (ESOS) Act, National Code Standard 10, specifically:

- International students will be made aware of the Sacré Cœur's policies as part of the induction process for new students to Sacré Cœur.
- Parents/caregivers will be made aware of the Sacré Cœur's Complaints Policy and Sacré Cœur's Grievance and Appeals Policy upon confirmation of enrolment
- If the complaint is not resolved informally, international students may present their case in writing and can be assisted and accompanied by a support person
- If a formal complaint lodged by, or related to, an international student cannot be resolved by the International Student Manager it may, at the request of the complainant, be escalated to an Appeals Panel.

## Appeals Panel

- An Appeals Panel will be assembled as needed, and will be made up of a minimum of three members who have the requisite independence from the issue at hand to address the appeal on its merits, in an equitable, impartial, objective and unbiased manner
- The make-up of the Appeals Panel will be determined by the Principal on a case-by-case basis, depending on availability and the nature and complexity of the complaint to be considered
- Where the matter is escalated to an Appeals Panel, the Panel aims to resolve the complaint within 28 days from the date of referral and, in any event, no later than 42 days after the original complaint was received.
- The process will be conducted in a timely manner to take into account the students visa and enrolment in future subjects and courses and will begin within 10 working days of the School receiving a formal written complaint
- The Student's enrolment will be maintained during the process however the Student may be excluded from classes during this time (subject to the School's Student Wellbeing Policy, Student Code of Conduct and other relevant behaviour management policies)
- A written statement of the outcome of the investigation, including details of the resolution and reasons will be provided to the student and their parents/caregivers.

Where the overseas student is not successful in the School complaints and appeals processes, the School will advise the overseas student and their parents/caregivers of their right to access an external complaints handling and appeals process at minimal or no cost. The advice will be given to the overseas student within 10 working days of the completion of the internal review.

## External Dispute Resolution

Education Services for Overseas Students (ESOS) Act, National Code Standard 10 requires the School to have arrangements in place for an external dispute resolution provider to hear complaints or appeals from overseas students arising from our internal complaints and appeals process.

Where an agreement or resolution cannot be reached, the School nominates the Overseas Student Ombudsman (OSO). The OSO investigates complaints about problems that overseas students or intending overseas students may have with private education and training in Australia. The contact details for the OSO are as follows:

**Call: 1300 362 072 within Australia**

**Call: +61 2 6276 0111 outside Australia**

**Enquiries: 9:00am to 5:00pm Monday to Friday, Australian Eastern Standard Time (Australian Eastern Daylight Time when daylight savings is in effect)**

**Complaint: Online Ombudsman Complaint Form.**

If the outcome of a student's grievance through the School's internal or external complaints and appeals handling process is favourable to the student, the School will immediately advise the Student of this and implement any decision and/or corrective and preventive action required.

If the decision is made to suspend or cancel a student's enrolment, the change to the student's enrolment will be recorded through PRISMS. Once the Department of Education has been notified of a deferment, suspension or cancellation of a student's enrolment, the student has 28 days in which to:

- leave Australia,
- show the Department of Home Affairs a new Confirmation of Enrolment, or
- provide the Department of Home Affairs with evidence that she has accessed an external appeals process.

**Full policy can be found on our website - [www.sac.vic.edu.au](http://www.sac.vic.edu.au)**

Find out more at [sac.vic.edu.au](http://sac.vic.edu.au) or call **+613 9835 2700**

**CRICOS Number - 04366D**

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Wurundjeri Country  
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