



Moreton Bay  
College  
Breadth of mind. Depth of heart.

# ***International*** STUDENT APPLICATION FORM AND ENROLMENT INFORMATION

CRICOS CODE 03771K



## WELCOME FROM THE EXECUTIVE PRINCIPAL

Welcome to Moreton Bay College. Our College takes the care and wellbeing of our students very seriously. We work closely with all members of the school community, parents, guardians, extended family members and our homestay families to ensure that every student at our College can enjoy a rich and rewarding experience and can achieve her personal and academic goals.

During your visit, I encourage you to immerse yourself fully into our culture and family life, and take this special opportunity to learn about Australia, our College and to honour the experience your family has given to you.

There are many staff at Moreton Bay College to assist you and ensure that your experience enables you to grow within yourself and meet your goals.

I hope that your time with us is educationally rewarding and creates special memories for you.

I extend a warm welcome and look forward to sharing our College with you.

**Mr James Sloman**  
**Executive Principal**  
**Moreton Bay College | Moreton Bay Boys' College**



# SCHOOL CONTACT DETAILS

450 Wondall Road Manly West QLD 4179 Australia  
E: [international@mbc.qld.edu.au](mailto:international@mbc.qld.edu.au)  
W: [www.mbc.qld.edu.au](http://www.mbc.qld.edu.au)  
P: + 61 7 3390 8555

## MORETON BAY COLLEGE

For more than 115 years, Moreton Bay College has encouraged girls to be the best they can be. Our supportive learning environment inspires inquiring minds, integrity, initiative and genuine caring.

Moreton Bay College is a Pre-Prep to Year 12 Uniting Church School for girls and consistently rates as one of Brisbane's top performing schools. With a rich heritage, exceptional teachers, state-of-the-art facilities, an integrated pastoral care programme and extensive co-curricular opportunities, Moreton Bay College offers an outstanding student experience.

## OUR HISTORY

Established in 1901, Moreton Bay College has witnessed much change while also maintaining the core values and traditions established by our Founders, the Greene sisters. What was once primarily a boarding school with an enrolment of 26 in the small seaside town of Wynnum, today is a thriving Pre-Prep to Year 12 day school in Manly West, Brisbane.

## OUR VALUES

Our College values are:

- Care
- Character
- Teamwork
- Engagement

## OUR LOCATION

Moreton Bay College is located in the Brisbane suburb of Manly West. We are in the Bayside area of Brisbane, close to the coastline of Moreton Bay.

Our campus is approximately 15kms from the Brisbane CBD.

## OUR CAMPUS

Moreton Bay College boasts some of the best academic, cultural and sporting facilities in Queensland, set amongst native trees, green ovals and landscaped gardens.

## CRICOS

Moreton Bay College is registered with CRICOS and is approved to provide courses of education or training to overseas students in Queensland.

Moreton Bay College | ABN: 94723829515 | CRICOS Code: 03771K

## TERM DATES 2020

### Semester 1 - Term 1

Tuesday 28 January – Friday 3 April (10 weeks)

### Semester 1 - Term 2

Monday 20 April – Friday 19 June (9 weeks)

### Semester 2 - Term 3

Tuesday 14 July – Friday 18 September (10 weeks)

### Semester 2 - Term 4

Tuesday 6 October – Thursday 3 December (9 weeks)

## FEE SCHEDULE 2020

		AUD	Camp Fees
Application Fee <sup>1</sup>	Payable when application is lodged - Non- Refundable	\$500	
<b>Tuition Fees <sup>2</sup></b>			
Enrolment Confirmation Fee <sup>3</sup>	Payable when Offer is accepted (non refundable unless Visa is refused and notification from DHA presented) <sup>3</sup>	\$850	
Prep to Year 3 (camp only Year 3)	per year	\$22,507	\$120
Year 4	per year	\$23,285	\$310
Year 5	per year	\$24,095	\$350
Year 6	per year	\$24,225	\$1,200
Year 7	per year	\$26,296	\$300
Year 8	per year	\$26,926	
Year 9	per year	\$26,926	\$320
Year 10	per year	\$27,745	
Year 11	per year	\$27,745	\$435
Year 12	per year	\$27,745	
<b>Non-Tuition Fees</b>			
English Proficiency Testing		\$270	
Airport Transfer		\$300	
Overseas Student Health Cover (OSHC) <sup>4</sup> (Set by Health Insurer)	Maximum per year	\$669.60	
Homestay Placement Fee	Once only fee	\$360	
Homestay Fee <sup>5</sup> (Homestay is arranged through Global Booking Service)	per year	\$18,000	
Homestay Administration Fee	Once only fee	\$500	
Welfare Fee	Once only fee	\$1000	
Books and stationery	Approximate yearly fee	\$500	
Estimated cost of school uniforms (To be purchased at College) (NB Appropriate school shoes to be bought externally)	Approximate cost for two sets of uniforms	AUD1000	
<b>Other Fees</b>			
Music Tuition Fees (if participating in individual tuition)	per lesson	\$34	
<b>Other Fees</b>			
Possible Music Tuition fees (based on half hour lesson)	(upon request only and payable to the music tutor directly)	\$34	

<sup>1</sup> This fee is to cover the costs of processing the initial application.

<sup>2</sup> It is College policy that fees are paid in advance as outlined by the National ESOS Authority.

<sup>3</sup> The fee is refundable only if their visa is refused (visa refusal notification from the Commonwealth Government Department responsible for issuing visas must be presented). The fee is not refundable if their visa is refused, due to the provision of fraudulent documentation.

<sup>4</sup> Student visa holders must have health cover for the duration of study in Australia.

<sup>5</sup> Payment covers 48 weeks' homestay per year. The two weeks over Christmas must be paid directly to the homestay by students if they are in residence. Homestay payment must be received before the first day of each term. A late fee of \$50 per week is charged on any balances owing after the first week of term. A cancellation charge equal to two weeks' accommodation fees will apply, if less than four weeks' notice is given in writing, or if a placement has been made.

All fees are quoted in Australian Dollars, are current at the time of printing and may be subject to change (please see our website for current fees). If the tuition fees are increased, you will be required to pay the new fees as they are updated.

Tuition fees for the school year are charged in four (4) installments and payment is due on or before the first day of term.

GST: Most of the College's fees and charges are not subject to the Goods and Services Tax [GST]. Any GST included in charges is specifically identified on the account when rendered.

Students will not be permitted to commence or continue their course at the beginning of any term until all outstanding fees, charges or accounts are paid. No certificate/report will be issued where a student has an outstanding debt owing to the College.

## STUDENTS LIVING AWAY FROM HOME

For those students who are living away from their families, Moreton Bay College offers a Homestay Programme, subject to availability.

### APPLICATION FEE

An amount of \$500 (a non refundable amount) is payable to the College on submission of a formal Application for Enrolment. This fee is non-refundable and covers the administration costs associated with the initial prospective application. If the date or year level of entry changes and new documents (including new CoEs) are required, a subsequent fee (\$100) will apply per each new set of documents issued. To pay [click here](#).

### CONFIRMATION OF ENROLMENT

To confirm and accept the offer of a place at the College, a non refundable payment of the Enrolment Confirmation fee of \$850 with the signed Written Agreement by the Parents of the student(s) for that place must be received before the student commences their study. Failure to provide this may result in a delayed start to the student's enrolment.

### OTHER CHARGES

For the preparation and issue of verification documents, copies of reports and invitation letters there will be a charge \$30 for the original set of documents. There will be an additional charge of \$10 per set of subsequent documents requested by a parent.

### GENERAL CONDITIONS

- Tuition fees are effective for the current calendar year and will remain until they are changed by the Board of Governors.
- While the Board of Governors aims to set fees on an annual basis, it reserves the right to change these at any time.
- As specified in the agreement signed with the College, fees are payable in advance, as per invoice.

#### **Change of Visa Status** [i.e., the student becomes a temporary or permanent resident]

- When an Overseas Visa student has a change of visa status, he/she will continue to pay full overseas student fees for the duration of that Term. Evidence of the new visa status is required.

#### **Homestay (inclusions):**

- Bedroom: Homestay accommodation consists of a separate bedroom containing a comfortable bed with bed linen, wardrobe, study desk, good lighting and ventilation;
- Laundry - done by Homestay family.
- Meals: The Homestay Provider will provide three meals a day as well as some snacks and drinks.

#### **Homestay (exclusions):**

- Bus, train fares, parking, tolls for non-school related activities. Airport transfer, visa renewal or personal entertainment.



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# International Application for Enrolment

## STUDENT DETAILS

(Refer to table at back)

Preferred Entry Level (Grade)	Expected Year of Entry
Given Names	Surname
Preferred Name	Date of Birth
Religion	
Country of Origin/ Nationality	
Visa Type	Visa Number
Visa Expiry Date	
Student Mobile Number	
Current grade	Current school
Other schools attended/years	
Language/s spoken at home	

## FAMILY DETAILS

### Parent 1/Mother

Title	Given Name	Surname
Residential Address		
Postcode		
Postal Address		
Postcode		
Telephone (h)	(w)	(m)
Relationship to Child	Email	
Occupation	Employer	

### Parent 2/ Father

Title	Given Name	Surname
Residential Address		
Postcode		
Postal Address		
Postcode		

For Office Use Only	Date	Amount Paid \$	Receipt #
Name	Parent Code	Student Code	
<input type="checkbox"/> \$ to Accts	<input type="checkbox"/> Entered TASS	<input type="checkbox"/> Birth Cert	<input type="checkbox"/> Waiting List noted (if applicable)
<input type="checkbox"/> Acknowledgment Letter sent			

Telephone (h) (w) (m)

Relationship to Child Email

Occupation Employer

## STATUS OF PARENTS

Are the parents ☐ Married ☐ Divorced ☐ Separated ☐ Mother deceased ☐ Father deceased

Are there any Family Court Orders/Protection Orders in place that affect the applicant? ☐ Yes ☐ No

If yes, please supply copies of any legal documents pertaining to the applicant

## EMERGENCY CONTACT DETAILS

This person will be contacted in the event of an emergency if parents are unable to be contacted. This person must be able to speak English.

Name Relationship to student

Telephone (h) (w) (m)

Email

## AGENT CONTACT DETAILS

Agency name Agency contact person

Address

Telephone (m)

Email

## ACADEMIC INFORMATION

*It is a condition of enrolment that the College is advised of any medical conditions the student suffers from, or any educational/learning difficulties a student may have, at the time of making an application. Any report from medical or paramedical professionals must be forwarded to the College. This is required so that the College can exercise its Duty of Care responsibilities completely, and determine its ability to meet the needs of students requiring specialist support (ie physical, learning, social/emotional, behavioural). The initial and continued enrolment of a student is dependent on the disclosure of all relevant information relating to the health and well being of the student.*

Has the applicant repeated any year level? ☐ No ☐ Yes If yes, please give details

Is the applicant receiving any support in the following areas? (please tick those that apply)

☐ Numeracy Support ☐ Literacy Support ☐ Vision Impairment ☐ Auditory Processing  
☐ Speech Therapy ☐ ESL Support ☐ Occupational Therapy ☐ Hearing Impairment Support  
☐ Individual Teacher Aide support ☐ Behaviour Management ☐ Other please specify

If your daughter has a special need please tick those that apply (Please attach supporting reports for any of the below applying to your daughter)

☐ ADD/ADHD ☐ Autism/Aspergers ☐ Social/Emotional ☐ Developmental Delays ☐ Intellectual Impairment  
☐ Speech Language Impairment ☐ Hearing ☐ Vision ☐ Physical Impairment

How do the applications needs impact on her learning?



## Individualised Programs

Has the applicant ever participated in a Learning Enrichment/Gifted & Talented Program? ☐ Yes ☐ No

Has an IEP been written for your daughter? ☐ Yes ☐ No

Has an EAP been completed for your daughter? ☐ Yes ☐ No

Please advise of any medical, physical or psychological condition, and details of any medication taken on a regular basis which could affect our Duty of Care for the applicant.

## FAMILY CONNECTIONS WITH MBC/MBBC

Does the applicant have any connection with Moreton Bay College or Moreton Bay Boys' College (eg siblings currently attending or enrolled at MBC or MBBC, mother/grandmother attended MBC, etc)?

Name	Relationship to applicant	School attended	House	Years attended/attending

What are the main reasons you chose to enrol your daughter at MBC? (*please prioritise top 1 to 5*)

- |                                                    |                                                    |                                                |                                                                 |                                          |
|----------------------------------------------------|----------------------------------------------------|------------------------------------------------|-----------------------------------------------------------------|------------------------------------------|
| <input type="checkbox"/> Christian values          | <input type="checkbox"/> Academic reputation       | <input type="checkbox"/> Pastoral care program | <input type="checkbox"/> Curriculum choices                     | <input type="checkbox"/> P-12 continuity |
| <input type="checkbox"/> QGSSSA affiliation        | <input type="checkbox"/> Single sex education      | <input type="checkbox"/> Facilities/grounds    | <input type="checkbox"/> One campus benefit                     | <input type="checkbox"/> Location        |
| <input type="checkbox"/> Strong sense of community | <input type="checkbox"/> Family/friend affiliation | <input type="checkbox"/> Philosophy and ideals | <input type="checkbox"/> Breadth of co-curricular opportunities |                                          |

Other (*please specify*)

How did you first hear about Moreton Bay College? (*select one or more*)

- |                                            |                                  |                                     |                                      |                                      |                                       |                                    |
|--------------------------------------------|----------------------------------|-------------------------------------|--------------------------------------|--------------------------------------|---------------------------------------|------------------------------------|
| <input type="checkbox"/> Friends/Relatives | <input type="checkbox"/> Signage | <input type="checkbox"/> Web search | <input type="checkbox"/> Advertising | <input type="checkbox"/> MBC website | <input type="checkbox"/> Past student | <input type="checkbox"/> Via Agent |
|--------------------------------------------|----------------------------------|-------------------------------------|--------------------------------------|--------------------------------------|---------------------------------------|------------------------------------|

Other (*please specify*)



## STUDENT PROFILE

Student to complete this section in their own handwriting. Please tell us more about you in the space provided. Describe yourself, your family, your interests and hobbies and any future goals you have.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

# DECLARATION

- We, the Parents/Guardians, declare as follows:
1. We agree that the above information is accurate and true at the time of application.
  2. We have read the College Prospectus and Code of Conduct (MBC\_MBBC Positive Behaviours Policy) and accept the conditions stated therein, and are prepared to cooperate with the College in all matters of discipline.
  3. We understand that submission of this Application Form does not automatically constitute an enrolment, nor does it imply automatic right of acceptance.
  4. We give our consent for the College to make enquiries at any previous schools attended by our daughter.
  5. We agree to keep the College informed if our family experiences any difficulties which could impact on our daughter's performance and attendance at College (such as divorce, separation etc) and of any changes of address and other contact details.
  6. The College reserves the right to vary the Enrolment procedures as circumstances may warrant from time to time, and upon notice of such change to the Parents.
  7. We acknowledge that the application fee is non-refundable.
  8. We consent to the collection, use, disclosure and retention of personal information about us and the applicant from time to time in accordance with the College's Privacy Policy, a copy of which can be obtained from the College website.
  9. We understand that we will be requested to sign a formal Enrolment Contract, prior to our daughter's commencement, should our daughter be offered a position at the College.

A \$500 non-refundable application fee should accompany this form, and is payable by cash, cheque (payable to Moreton Bay College) or credit card (please complete details below). Other documents to be sent with this Application are set out below.

To be signed by both parents

Parent 1 signature

Date

Parent 2 signature

Date

# PARENT CHECKLIST

- Please ensure that the following items accompany this Application for Enrolment form.
- Birth Certificate or Current Passport
  - Copy of your daughter's two most recent school reports
  - \$500 Application Fee (please note that this fee is not refundable)
  - Specialist reports (if applicable)

- Written consent from non-custodial parent if required
  - Photo of your daughter (optional)
  - Evidence of English language proficiency

# ENROLMENT YEAR GUIDE

Date of Birth <small>Students may be enrolled any time after birth</small>	Prep	Year 5	Year 7
1 July 2007 - 30 June 2008	2013	2018	2020
1 July 2008 - 30 June 2009	2014	2019	2021
1 July 2009 - 30 June 2010	2015	2020	2022
1 July 2010 - 30 June 2011	2016	2021	2023
1 July 2011 - 30 June 2012	2017	2022	2024
1 July 2012 - 30 June 2013	2018	2023	2025
1 July 2013 - 30 June 2014	2019	2024	2026
1 July 2014 - 30 June 2015	2020	2025	2027
1 July 2015 - 30 June 2016	2021	2026	2028
1 July 2016 - 30 June 2017	2022	2027	2029
1 July 2017 - 30 June 2018	2023	2028	2030
1 July 2018 - 30 June 2019	2024	2029	2031
1 July 2019 - 30 June 2020	2025	2030	2032
1 July 2020 - 30 June 2021	2026	2031	2033

## STATISTICAL INFORMATION

The following information is required by the Government for reporting and funding purposes.

Country of birth:

Please indicate the main language spoken by student at home:

Please indicate the main language spoken at home by each parent/guardian

Mother/Guardian

Father/Guardian

What is the highest year of primary or secondary school the parents/guardians have completed? (Please tick)

Year 12 or equivalent ( ) Mother/Guardian ( ) Father/Guardian

Year 11 or equivalent ( ) Mother/Guardian ( ) Father/Guardian

Year 10 or equivalent ( ) Mother/Guardian ( ) Father/Guardian

Year 9 or equivalent or below ( ) Mother/Guardian ( ) Father/Guardian

What is the level of the highest qualification the parents/guardians have completed? (Please tick)

Bachelor Degree or Above ( ) Mother/Guardian ( ) Father/Guardian

Advanced Diploma / Diploma ( ) Mother/Guardian ( ) Father/Guardian

Certificate I to IV (inc Trade) ( ) Mother/Guardian ( ) Father/Guardian

No non school qualifications ( ) Mother/Guardian ( ) Father/Guardian

Please indicate the appropriate parental occupation group from the list on page 6

( ) Mother/Guardian ( ) Father/Guardian

If the person is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation.  
If the person has not been in paid work in the last 12 months, enter '8' in the brackets.

# LIST OF PARENTAL OCCUPATIONS

<p><b>Group 1: Senior management in large business organisation, government administration and defence, and qualified professionals</b></p> <p><b>Senior executive/manager/department head</b> in industry, commerce, media or other large organisation.</p> <p><b>Public service manager:</b> (Section head or above), regional director, health/education/police/fire services administrator</p> <p><b>Other administrator:</b> school principal, faculty head/dean, library/museum/gallery director, research facility director</p> <p><b>Defence Forces:</b> Commissioned Officer</p> <p><b>Professionals</b> generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.</p> <p><b>Health, Education, Law, Social Welfare, Engineering, Science, Computing</b> professional</p> <p><b>Business:</b> management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer</p> <p><b>Air/sea transport:</b> aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller</p>	<p><b>Group 3: Tradesmen/women, clerks and skilled office, sales and service staff</b></p> <p><b>Tradesmen/women:</b> generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.</p> <p><b>Clerks:</b> bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/ transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk</p> <p><b>Skilled office, sales and service staff.</b></p> <ul style="list-style-type: none"> <li><b>Office:</b> secretary, personal assistant, desktop publishing operator, switchboard operator</li> <li><b>Sales:</b> company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher</li> <li><b>Service:</b> aged/disabled/refugee/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor</li> </ul>
<p><b>Group 2: Other business managers, arts/media/ sportspersons and associate professionals</b></p> <p><b>Owner/manager</b> of farm, construction, import/export, wholesale, manufacturing, transport, real estate business</p> <p><b>Specialist manager:</b> finance/engineering/production/ personnel/ industrial relations/sales/marketing</p> <p><b>Financial services manager:</b> bank branch manager, finance/investment/ insurance broker, credit/loans officer</p> <p><b>Retail sales/services manager:</b> shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency</p> <p><b>Arts/media/sports:</b> musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official</p> <p><b>Associate professionals</b> generally have diploma/technical qualifications and support managers and professionals.</p> <p><b>Health, Education, Law, Social Welfare, Engineering, Science, Computing</b> technician/associate professional</p> <p><b>Business/administration:</b> recruitment/employment/ industrial relations/training officer, marketing/ advertising specialist, market research analyst, technical sales representative, retail buyer, office/ project manager</p> <p><b>Defence Forces:</b> senior Non-Commissioned Officer</p>	<p><b>Group 4: Machine operators, hospitality staff, assistants, labourers and related workers</b></p> <p><b>Drivers, mobile plant, production/processing machinery and other machinery operators.</b></p> <p><b>Hospitality staff:</b> hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, porter, housekeeper</p> <p><b>Office assistants, sales assistants and other assistants.</b></p> <ul style="list-style-type: none"> <li><b>Office:</b> typist, word processing/data entry/business machine operator, receptionist, office assistant</li> <li><b>Sales:</b> sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker</li> <li><b>Assistant/aide:</b> trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant</li> </ul> <p><b>Labourers and related workers</b></p> <p><b>Defence Forces:</b> ranks below senior NCO not included above</p> <p><b>Agriculture, horticulture, forestry, fishing, mining worker</b> farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand</p> <p><b>Other worker:</b> labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, carpark attendant, crossing supervisor</p>



## MEDICAL INFORMATION

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### MORETON BAY COLLEGE HEALTH CENTRE

Moreton Bay College is committed to providing a secure, safe and supportive environment. The College provides a six bed Health Centre, staffed by qualified Registered Nurses, to attend to the accidents and emergencies of all students, staff and visitors.

The Health Centre is open between 8.00am and 3.30pm and provides a facility where students may rest for a short time if they are unable to attend class. Nurses at the Health Centre are able to provide:

- Support and school management of chronic conditions and illnesses such as diabetes, epilepsy and anaphylaxis.
- Emergency first aid assistance.
- Administration of prescribed medications.

The Health Centre has 6 beds allocated for students who present requiring further observation and treatment. Any students too ill or injured to return to their classes after 30 minutes, are required to be collected by their parents / guardians as soon as possible.

The Health Centre has a basic stock of first aid supplies and a limited supply of over the counter medications. Parental consent must be obtained before any student can be given medication (see page 8)

Parents of students with special health needs are encouraged to contact the College to discuss any concerns and health management plans. Certain medical conditions will warrant the implementation of a MBC Medical Action Plan following consultation between parents, school nurse, health professionals, teaching staff and the student.

Any change in the medical condition of a student should be notified immediately to the College. It is important that student's medical information is kept up to date. It is the responsibility of the parents/guardians to inform the College of any changes to their daughter's medical condition. Health records are maintained for each student during her years at the school to facilitate their management, should the need arise.

The information provided in the Medical History section (pages 7-10) will assist the College to improve the high standard of health care for our students.

*Please note that enrolment will not proceed unless all questions are answered and signatures provided.*

## MEDICAL HISTORY

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Can your daughter confidently swim ☐ 25m ☐ 50m

Does the student have Overseas Student Health Cover? ☐ Yes ☐ No

(If Yes, please specify below)

Would you like the College to arrange Overseas Student Health Cover? ☐ Yes ☐ No

Name of private health fund

Membership Number:

Please ensure you have completed the Emergency Contact details. In the event of a medical emergency, this contact will be telephoned if neither parent/guardian is available.

## STUDENT IMMUNISATION HISTORY

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Is your daughter up to date with all recommended childhood immunisations in your country of origin? ☐ Yes ☐ No

If not reason is: ☐ choose not to immunise ☐ past allergic reaction ☐ medical advice ☐ Other

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If there is an outbreak of communicable disease during your daughter's enrolment parents and homestay parents will be alerted.

## CONSENT

Please list below any other **non-prescription medication** that your daughter may need and the name of the condition being treated. If your daughter requires these regularly (e.g. migraine/allergy) please supply a small box of the medication to the Health Centre with a **Student Medication Authorisation Form**.

### Non-Prescription or "Over the Counter Medications"

Registered Nurses may only provide these medications to students with parent/guardian consent.

- Paracetamol tablets (12 years and over) and syrup (11 years and under)
- Ibuprofen tablets (12 years and over) and
- Cetirizine / Zyrtec tablets (12 years and over) and syrup (11 years and under)

These medications will be held in the Health Centre, should they be required by your daughter. Students (12 years and over) who require liquid Paracetamol or Ibuprofen, are to supply their own pharmacy labelled bottle, for their specific use.

I give permission for the College to provide **Paracetamol** to my daughter if required: ☐ Yes ☐ No

For Primary Students: In order to give an accurate dose of Paracetamol it is necessary for the nurses to determine your child's weight. Girls will be weighed discreetly and weight kept confidential.

I give permission for my daughter to be weighed. ☐ Yes ☐ No

Where permission is not received, the dose applied will be that recommended on the medicine container based on age.

I give permission for the College to provide **Ibuprofen** to my daughter if required: ☐ Yes ☐ No

I give permission for the College to provide **Cetirizine / Zyrtec** to my daughter if required: ☐ Yes ☐ No

Signature of Parent/Guardian:

Date:

Please print name:

### Medication Consent for Carers

In the event of your daughter requiring medication administration on trips or excursions.

I \_\_\_\_\_ being the parent/guardian of \_\_\_\_\_ do / do not

give permission for the Teacher in Charge or Person in Charge to supervise and assist as necessary my daughter's medication administration. The Teacher in Charge or The Person in Charge may only assist if medication is provided in its original container with original pharmacy label and clearly displaying the student's name, required dosage, frequency, expiry date and prescribing doctor's name.

Signature of Parent/Guardian:

Date:

Please print name:

Date:

### Medical Attention

In the event of an emergency, if your child is assessed as requiring immediate hospitalisation, an ambulance will be called and your daughter will be transported to a hospital as per School Policy. Staff will endeavour to contact parents at the time of the emergency however, if contact cannot be made within a reasonable time, the required emergency action will be taken and parents notified as soon as possible thereafter.

I understand that any costs incurred will be at my expense.

Signature of Parent/Guardian:

Date:

Please print name:

Date:

## MEDICAL CONDITIONS

Does your daughter have a medical history of any of the following? If you tick YES to any of the below conditions, please provide further information including Severity and Current Medications.

Condition	Yes	No	Severity	Causes / Medications and Notes
			Mild/Infrequent	
			Moderate/Occasional	
			Severe / Daily	
Allergies				
Anaphylaxis (EpiPen prescribed)				
Anxiety				
Asthma and/or Respiratory disorder				
Bed Wetting				
Blood Disorders				
Blood Pressure Conditions				
Cancer				
Diabetes				
Dietary Restrictions or Food Intolerances/ Food Allergies				
Eating Disorders				
Epilepsy				
Eye Disorders				
Fainting Episodes				
Gastro-intestinal Disorders				
Headaches and or Migraines				
Hearing Disorders				
Heart Conditions				
Infectious Disease/s				
Major Surgery or Operations				
Musculo-Skeletal Disorders				
Period Pain (Dysmenorrhoea)				
Phobias				
Psychiatric or Psychological Disorders				
Travel Sickness				
Other medical condition/s not listed				

My daughter has a Medical Management Plan provided by her doctor. (Please attach plan)

☐ Yes

☐ No

A MBC MEDICAL ACTION PLAN is essential if your daughter has one or more of the following:

- Has serious, life threatening medical condition
- Requires regular medication or treatment during school hours
- Requires periodic hospitalisation
- Has been given a Medical Action Plan from treating GP or Consultant eg Anaphylaxis Plan, Asthma Management Plan, Diabetic Management Plan. Parents / Guardians, please supply your daughter's plan from the Doctor.

Students with Medical Action Plans requiring advanced level of treatment must have an accompanying letter or Medical Management Plan **signed by their treating GP of Consultant specialist** outlining the preferred treatment options in the case of a medical emergency. This plan will be followed should an emergency arise.

# MEDICATION INFORMATION

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In order for the College to comply with legislation that governs the administration and storage of medications the following requirements apply:

- Parents are requested to inform the Health Centre of any medications being taken by the student.
- Under no circumstances are students to have medication in their possession unless it has been authorised.

*The following exemption may apply:*

- Chronic conditions (diabetes, asthma etc) warranting regular medication where an Action Plan is in place
- All medications provided by the Registered Nurse will be recorded on a Medication Register, and the student's file.

## MEDICATION REQUIRED DURING SCHOOL HOURS:

A Student Medication Authorisation Form needs to be completed to allow the College's Registered Nurses to assist your daughter. **This form can be downloaded from the College website [www.mbc.qld.edu.au](http://www.mbc.qld.edu.au)**

It is requested that the medication to be provided

- is provided in its **original container** with expiry date clearly visible
- has a pharmacy label clearly displaying the **student's name** and the required **dosage, administration times and prescribing Doctor's details**
- is accompanied by a completed and signed **Student Medication Authorisation Form**

All medications are kept in the Health Centre

All student medications with signed Student Medication Authorisation Forms are to be handed into the Health Centre before 8.20am. Students may collect their medications at the end of the school day.

## STUDENTS REQUIRING PERIODIC MEDICATIONS

Some students only require periodic medications and may leave their medications in the Health Centre for personal use if needed. This medication must have a pharmacy label with Student's Name, Dosage and a Student Medication Authorisation Form completed, and placed in a clear, named plastic container for storage.

## STUDENTS WITH ASTHMA

All students with asthma must provide for use at school, a clearly labelled spacer and a reliever puffer (in date) and Asthma management plan completed by medical practitioner. In the event that this is not provided and your daughter should require treatment for her asthma at school the cost of the spacer and reliever puffer will be billed to your account. Please note staff at MBC are required to use a spacer to provide reliever medication. It is preferable that students carry their own asthma medications to allow for easy access. Younger primary students may wish to give asthma medication to classroom teacher. If desired asthma medications can be stored at the Health Centre.

## STUDENT EXPIRED MEDICATIONS

Student medications are frequently checked for expiry dates. If a student's medication is expiring, the parent / guardian / student will be informed in writing (via email) that this medication is expiring and will need to be replaced. **NOTE:** It is the parent / guardian's responsibility to replace this medication for their daughter's use, whilst at school.

## COLLEGE PROCEDURES IN EVENT OF ACCIDENT OR ILLNESS

### Minor Ailments and Injuries

- **Primary School students** are required to report to a Primary Teacher, prior to reporting to the Health Centre.
- **Secondary students** are required to obtain their subject teacher's permission to attend the Health Centre during class time. During non class times, they may present to the Health Centre without teacher permission.
- The Registered Nurse on duty will assess and treat the student as required. If further care is required and the student is unable to return to class, the parents will be notified, in order to collect their daughter.
- If the student is injured while playing sport, she should report to her coach/teacher in the first instance and then the Registered Nurse on duty as directed.



- Off campus, any illness or injury involving a student where a MBC Registered Nurse is not available, first aid will be provided by the Staff Member in Charge.
- Student health centre admissions and records are available for parents/guardians, via the MBC Parent Lounge.

**Serious Injury/Illness Requiring Doctor or Hospital**

- The parent/guardian and homestay provider will be contacted as soon as possible.
- If the injury/illness occurs whilst at College, the Registered Nurse will be contacted and will either proceed directly to the location of the student, or the student will be transferred directly to the Health Centre where first aid will be provided.
- The parent/guardian or homestay provider will be required to collect the student, or in the case of serious emergency, the student will be transferred by ambulance, accompanied by a staff member, to a hospital where parent/guardian or homestay provider would be expected to attend.
- If the injury/illness occurs whilst Off Campus, first aid will be provided by the Staff Member in Charge. An ambulance will be called and parent/guardian and homestay provider notified.

# MEDIA / PHOTOGRAPHIC / VIDEO / AUDIO / COMMUNICATION RELEASE

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## GENERAL POLICY: Recording the Life of the College (Intra-College context)

I understand that my daughter may be photographed, video or sound recorded for assessment or classroom purposes, and those photographs, video and sound recordings may be submitted to the appropriate District Panels according to Subject Submission and Verification requirements.

I further understand that my daughter will be photographed and recorded in various activities, including candid, class and co-curricular contexts, as an individual or as part of a group. She may or may not be identified by name in these images. These photographs are used in the Moretonian Year Book and the College Newsletter.

I also understand that Moreton Bay College participates in a range of activities with Moreton Bay Boys' College and as such some of the same material may be published in the College Newsletter and the Mirror Year Book.

☐ Yes ☐ No

## Standard Authority: Photographic/Video/Audio/Communication Release (External context)

I authorise Moreton Bay College to take and use any photographs, video and sound recordings of my daughter, and any other reproductions or adaptations of her likeness ("the material"), either in full or part, in conjunction with any wording or drawings, in any College publication, presentation, production or media. This context may include the publication of images on or in:

- College website
- Social media networks
- Documents including the prospectus, and promotional material such as pamphlets, brochures and advertisements
- Press releases, which may be published in a variety of news media, including online media and social networks

Depending on the context, such as news stories, I understand that my daughter may be identified by name.

I acknowledge that I/she has no rights in "the material" in any Moreton Bay College publication, or in any production presentation which includes "the material".

☐ Yes ☐ No

## Additional Authority: Direct Media Access

I authorise Moreton Bay College to grant media access via a media representative to my daughter and I acknowledge the College has the right to refuse media access where it would, in the opinion of the Executive Principal, or his delegate, interfere with the student's well-being, or interfere with the operation of the school. I understand that interviews will take place in the presence of a teacher or appropriately qualified adult who represents the College, and that I will be advised should my daughter be interviewed by a media representative.

☐ Yes ☐ No

**Authorisation:** I authorise Moreton Bay College in the above respects.

These authorisations will remain current throughout the enrolment and beyond it, unless withdrawn or varied in writing by Parents.

Signature of Parent/Guardian:

Date:

Please print name:

Date:

# GENERAL PERMISSION FOR ALL SINGLE DAY EXCURSIONS AND OFF CAMPUS ACTIVITIES

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I hereby give my consent for my daughter to participate in all single day excursions or off-campus activities that occur between 8.15am and 3.10pm throughout her enrolment.

These activities may include (but are not limited to) some of the following:

- Curriculum-based excursions
- Year level activities
- Whole school activities including all sports and religious services
- Music performances
- Community service / service learning activity

I agree to delegate my authority to the teachers involved and understand that all excursions or off-campus activities, in which my daughter is involved, are authorised activities of the College and that accordingly due care of the girls will be exercised by teaching and supervising staff.

I authorise each supervising teacher to obtain any medical assistance deemed necessary and agree to indemnify the College to the full extent of the costs of those medical services rendered to my daughter.

I understand that by signing this form I give permission for my daughter to attend all relevant excursions during the school day, in any term, for the length of her enrolment.

I understand that I will be advised via the Moreton Bay College Newsletter and the MBC website before excursions take place. Details of these excursions will be posted on the MBC website and advertised in the MBC Newsletter at least 2 weeks prior to the date of the excursion. I will have the opportunity to withdraw my daughter from participating in a particular activity if I so desire. This would need to be in writing to the Executive Principal or staff member in charge of the excursion.

I also understand that a separate consent form will be provided for activities which require girls to leave or return outside of normal school hour's ie. those where students cannot access the normal buses to and from the College, those that require overnight stays and those which pose greater than normal risks.

I undertake to advise the Executive Principal in writing should I wish to amend the advice hereby given.

Signature of Parent/Guardian:

Date:

Please print name:

Date:

## BOOK HIRE COLLECTION (SECONDARY ONLY)

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Text book hire for Secondary students will be arranged by the College upon arrival.

To borrow textbooks your daughter must bring her ID card and sticky labels.

All textbooks must be clearly identified with your daughter's name and form on a label on the front outside cover of the book.

Upon collection of textbooks your daughter must check the condition of the books for any marks, stains or damage. Should you not be satisfied with the condition of any textbook please report this to a library staff member as soon as possible and an exchange or notation of the problem will be made.

Some texts may be digital and your daughter will receive the necessary login information from their teacher or Library staff.

It is your daughter's responsibility to maintain the condition of these books and damaged or lost books must be paid for within a reasonable time. By complying with this request, lost books, which are later found and returned, may be eligible for a full refund.

NEW students must sign the slip below to acknowledge you have read and understand this information and hand the signed slip into enrolments or the secondary library.

Mrs M McQueen  
Head of Libraries

Mr James Sloman  
Executive Principal

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### BOOK HIRE CONTRACT

I have read the book hire information and agree to abide by therein for the terms therein for the period of time my daughter continues to use the bookhire system.

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Please print name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Please print name: \_\_\_\_\_ Date: \_\_\_\_\_



# STUDENT PROFILE FOR HOMESTAY

Do you require the College to arrange homestay

☐ Yes ☐ No

If yes please complete the form below.

This information will be provided to the homestay family.

Affix Photo

## STUDENT DETAILS

Given Names	Surname	
Preferred English Name	Date of Birth	Age
Gender - Male   Female	Visa Type	Visa Number

## FAMILY DETAILS

### Parent 1

Title	Given Name	Surname
Residential Address	Postcode	
Postal Address	Postcode	
Telephone (h)	(w)	(m)
Relationship to Child	Email	
Occupation	Employer	

### Parent 2

Title	Given Name	Surname
Residential Address	Postcode	
Postal Address	Postcode	
Telephone (h)	(w)	(m)
Relationship to Child	Email	
Occupation	Employer	

## DIETARY AND FOOD INFORMATION

This information is helpful to the homestay family however the student is expected to adjust to the Australian lifestyle during their stay.

Are there any foods that the applicant dislikes?

Are there any foods that the applicant does like?

Are there any foods to be avoided for religious or cultural reasons?

Does the applicant have any food allergies? If yes please list here.

MEDICAL INFORMATION

Does the applicant have a medical history of any of the following? If you tick YES to any of the below conditions, please provide further information including Severity and Current Medications.

Condition	Yes	No	Severity	Causes / Medications and Notes
			Mild/Infrequent	
			Moderate/Occasional	
			Severe / Daily	
Allergies				
Anaphylaxis (EpiPen prescribed)				
Anxiety				
Asthma and/or Respiratory disorder				
Bed Wetting				
Blood Disorders				
Blood Pressure Conditions				
Cancer				
Diabetes				
Dietary Restrictions or Food Intolerances/ Food Allergies				
Eating Disorders				
Epilepsy				
Eye Disorders				
Fainting Episodes				
Gastro-intestinal Disorders				
Headaches and or Migraines				
Hearing Disorders				
Heart Conditions				
Infectious Disease/s				
Major Surgery or Operations				
Musculo-Skeletal Disorders				
Period Pain (Dysmenorrhoea)				
Phobias				
Psychiatric or Psychological Disorders				
Travel Sickness				
Other medical condition/s not listed				

Does the applicant have a Medical Management Plan provided by a doctor. (Please attach plan) ☐ Yes ☐ No

Students with Medical Action Plans requiring advanced level of treatment must have an accompanying letter or Medical Management Plan **signed by their treating GP of Consultant specialist** outlining the preferred treatment options in the case of a medical emergency. This plan will be followed should an emergency arise.

**OTHER INFORMATION**

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Has the applicant ever lived away from home?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does the applicant like the company of pets?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does the applicant have any brothers or sisters?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Can the applicant confidently swim 25m?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

What are the applicant's favourite hobbies/activities?

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Moreton Bay  
Boys' College  
Life adventurers. Life achievers.

# International

STUDENT APPLICATION  
FORM AND ENROLMENT  
INFORMATION



## WELCOME FROM THE EXECUTIVE PRINCIPAL

Welcome to Moreton Bay Boys' College. Our College takes the care and wellbeing of our students very seriously. We work closely with all members of the school community, parents, guardians, extended family members and our homestay families to ensure that every student at our College can enjoy a rich and rewarding experience and can achieve his personal and academic goals.

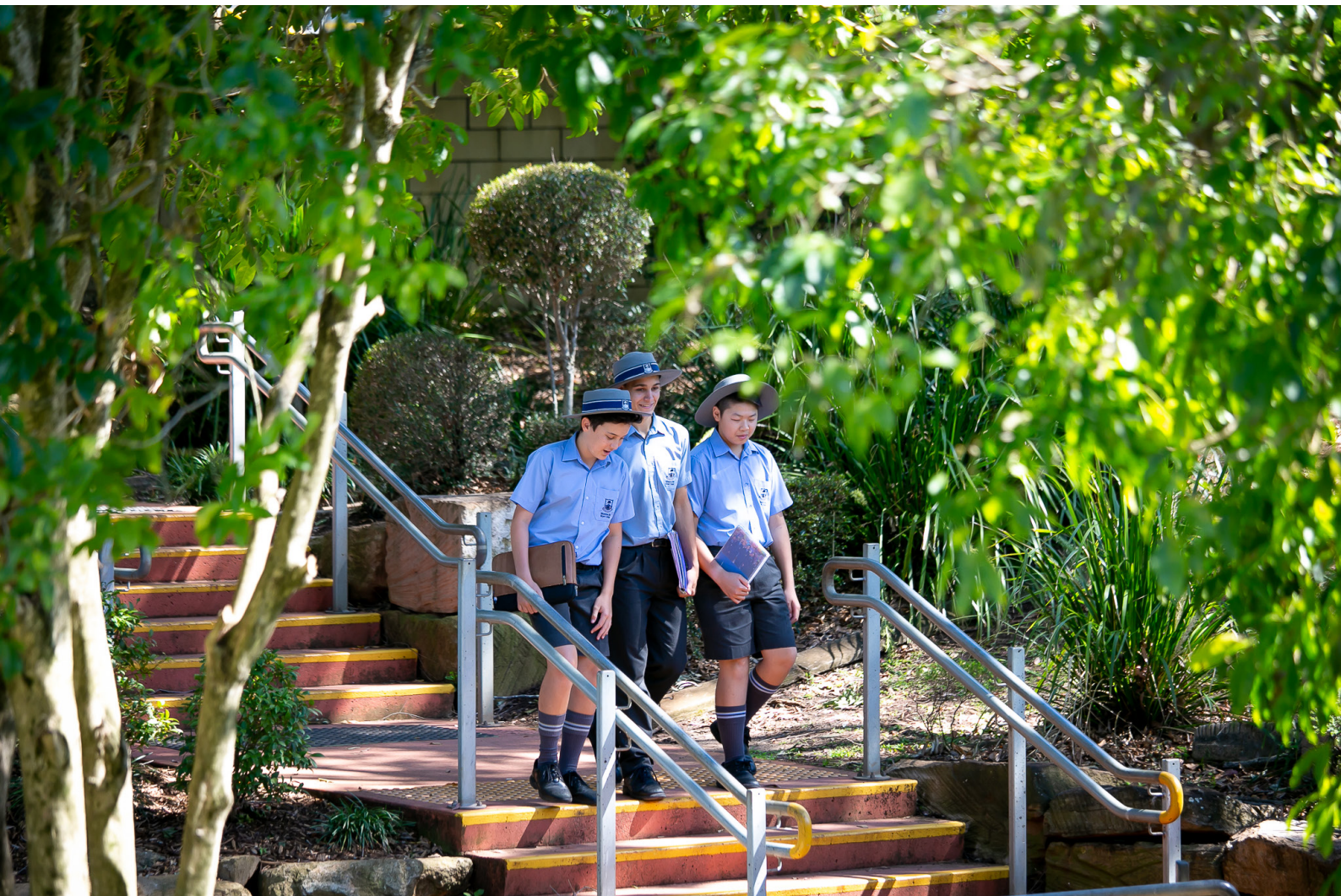
During your visit, I encourage you to immerse yourself fully into our culture and family life, and take this special opportunity to learn about Australia, our College and to honour the experience your family has given to you.

There are many staff at Moreton Bay Boys' College to assist you and ensure that your experience enables you to grow within yourself and meet your goals.

I hope that your time with us is educationally rewarding and creates special memories for you.

I extend a warm welcome and look forward to sharing our College with you.

**Mr James Sloman**  
**Executive Principal**  
**Moreton Bay College | Moreton Bay Boys' College**





# SCHOOL CONTACT DETAILS

302 Manly Road, Manly West QLD 4179 Australia  
E: [international@mbbc.qld.edu.au](mailto:international@mbbc.qld.edu.au)  
W: [www.mbbc.qld.edu.au](http://www.mbbc.qld.edu.au)  
P: + 61 7 3906 9444

## MORETON BAY BOYS' COLLEGE

Moreton Bay Boys' College is a modern, independent boys' school for Prep to Year 12, sharing a unique brother/sister relationship with Moreton Bay College (MBC), a single-sex school for girls.

MBBC is one of Queensland's Top 50 Schools and offers a nurturing environment, christian values and an academic programme based within the International Baccalaureate (IB) which encourages students to think critically, challenge and question. Our globally focused curriculum helps boys connect with the world around them through inquiry based teaching units covering all aspects of the Australian Curriculum.

## OUR HISTORY

Moreton Bay Boys' College opened in 2003 on vacant land at MBC, running Preschool and Year 1 classes. In 2004, MBBC added Year 2 classes and moved to its permanent home at 302 Manly Road, Manly West, located on 13 hectares of stunning, natural environment just a few minutes away from Moreton Bay College. Since then the College grew and the first Year 12s graduated from the College in 2010. Designed with the intention of always being a smaller, more intimate learning environment the College has a maximum capacity of between 750-800 students.

## OUR VALUES

Our College values are:

- Care
- Character
- Teamwork
- Engagement

## OUR LOCATION

Moreton Bay Boys' College is located in the Brisbane suburb of Manly West. We are in the Bayside area of Brisbane, close to the coastline of Moreton Bay.

Our campus is approximately 15kms from the Brisbane CBD.

## OUR CAMPUS

Moreton Bay Boys' College boasts some of the best academic, cultural and sporting facilities in Queensland, set amongst native trees, green ovals and landscaped gardens.

## CRICOS

Moreton Bay Boys' College is registered with CRICOS and is approved to provide courses of education or training to overseas students in Queensland.

Moreton Bay Boys' College | ABN: 32 104 373 631 | CRICOS Code: 03772J

## TERM DATES 2020

### Semester 1 - Term 1

Tuesday 28 January – Friday 3 April (10 weeks)

### Semester 1 - Term 2

Monday 20 April – Friday 19 June (9 weeks)

### Semester 2 - Term 3

Tuesday 14 July – Friday 18 September (10 weeks)

### Semester 2 - Term 4

Tuesday 6 October – Thursday 3 December (9 weeks)

# FEE SCHEDULE 2020

		AUD	Camp Fees
Application Fee <sup>1</sup>	Payable when application is lodged - Non- Refundable	\$500	
<b>Tuition Fees <sup>2</sup></b>			
Enrolment Confirmation Fee <sup>3</sup>	Payable when Offer is accepted (non refundable unless Visa is refused and notification from DHA presented) <sup>3</sup>	\$850	
Prep	per year	\$21,083	\$22
Year 1	per year	\$21,083	\$22
Year 2	per year	\$21,083	\$56
Year 3	per year	\$21,083	\$343
Year 4	per year	\$21,811	\$206
Year 5	per year	\$22,570	\$390
Year 6	per year	\$22,692	\$336
Year 7	per year	\$24,632	\$520
Year 8	per year	\$24,632	\$560
Year 9	per year	\$24,632	\$1,640
Year 10	per year	\$24,632	\$680
Year 11	per year	\$24,632	\$430
Year 12	per year	\$24,632	
<b>Non-Tuition Fees</b>			
English Proficiency Testing		\$270	
Airport Transfer		\$300	
Overseas Student Health Cover (OSHC) <sup>4</sup> (Set by Health Insurer)	Maximum per year	\$669.60	
Homestay Placement Fee	Once only fee	\$360	
Homestay Fee <sup>5</sup>	per year	\$18,000	
Homestay Administration Fee	Once only fee	\$500	
Welfare Fee	Once only fee	\$1000	
Books and stationery	Approximate yearly fee	\$500	
Estimated cost of school uniforms (To be purchased at College) (NB Appropriate school shoes to be bought externally)	Approximate cost for two sets of uniforms	AUD1000	
<b>Other Fees</b>			
Music Tuition Fees (if participating in individual tuition)	per lesson	\$34	

<sup>1</sup> This fee is to cover the costs of processing the initial application.

<sup>2</sup> It is College policy that fees are paid in advance as outlined by the National ESOS Authority.

<sup>3</sup> The fee is refundable only if their visa is refused (visa refusal notification from the Commonwealth Government Department responsible for issuing visas must be presented). The fee is not refundable if their visa is refused, due to the provision of fraudulent documentation.

<sup>4</sup> Student visa holders must have health cover for the duration of study in Australia.

<sup>5</sup> Payment covers 48 weeks' homestay per year. The two weeks over Christmas must be paid directly to the homestay by students if they are in residence. Homestay payment must be received before the first day of each term. A late fee of \$50 per week is charged on any balances owing after the first week of term. A cancellation charge equal to two weeks' accommodation fees will apply, if less than four weeks' notice is given in writing, or if a placement has been made.

All fees are quoted in Australian Dollars, are current at the time of printing and may be subject to change (please see our website for current fees). If the tuition fees are increased, you will be required to pay the new fees as they are updated.

Tuition fees for the school year are charged in four (4) installments and payment is due on or before the first day of term.

GST: Most of the College's fees and charges are not subject to the Goods and Services Tax [GST]. Any GST included in charges is specifically identified on the account when rendered.

Students will not be permitted to commence or continue their course at the beginning of any term until all outstanding fees, charges or accounts are paid. No certificate/report will be issued where a student has an outstanding debt owing to the College.

## STUDENTS LIVING AWAY FROM HOME

For those students who are living away from their families, Moreton Bay Boys' College offers a Homestay Programme, subject to availability.

### APPLICATION FEE

An amount of \$500 (a non refundable amount) is payable to the College on submission of a formal Application for Enrolment. This fee is non-refundable and covers the administration costs associated with the initial prospective application. If the date or year level of entry changes and new documents (including new CoEs) are required, a subsequent fee (\$100) will apply per each new set of documents issued. To pay [click here](#).

### CONFIRMATION OF ENROLMENT

To confirm and accept the offer of a place at the College, a non refundable payment of the Enrolment Confirmation fee of \$850 with the signed Written Agreement by the Parents of the student(s) for that place must be received before the student commences their study. Failure to provide this may result in a delayed start to the student's enrolment.

### OTHER CHARGES

For the preparation and issue of verification documents, copies of reports and invitation letters there will be a charge \$30 for the original set of documents. There will be an additional charge of \$10 per set of subsequent documents requested by a parent.

### GENERAL CONDITIONS

- Tuition fees are effective for the current calendar year and will remain until they are changed by the Board of Governors.
- While the Board of Governors aims to set fees on an annual basis, it reserves the right to change these at any time.
- As specified in the agreement signed with the College, fees are payable in advance, as per invoice.

#### Change of Visa Status [i.e., the student becomes a temporary or permanent resident]

- When an Overseas Visa student has a change of visa status, he/she will continue to pay full overseas student fees for the duration of that Term. Evidence of the new visa status is required.

#### Homestay (inclusions):

- Bedroom: Homestay accommodation consists of a separate bedroom containing a comfortable bed with bed linen, wardrobe, study desk, good lighting and ventilation;
- Laundry - done by Homestay family.
- Meals: The Homestay Provider will provide three meals a day as well as some snacks and drinks.

#### Homestay (exclusions):

- Bus, train fares, parking, tolls for non-school related activities. Airport transfer, visa renewal or personal entertainment.



### STUDENT DETAILS

(Refer to table at back)

Preferred Entry Level (Grade)	Expected Year of Entry	
Given Names	Surname	
Preferred Name	Date of Birth	
Religion		
Country of Origin/ Nationality		
Visa Type	Visa Number	Visa Expiry Date
Student Mobile Number		
Current grade	Current school	
Other schools attended/years		
Language/s spoken at home		

### FAMILY DETAILS

#### Parent 1/Mother

Title	Given Name	Surname
Residential Address		
Postcode		
Postal Address		
Postcode		
Telephone (h)	(w)	(m)
Relationship to Child	Email	
Occupation	Employer	

#### Parent 2/ Father

Title	Given Name	Surname
Residential Address		
Postcode		
Postal Address		
Postcode		
Telephone (h)	(w)	(m)
Relationship to Child	Email	
Occupation	Employer	

## STATUS OF PARENTS

Are the parents ☐ Married ☐ Divorced ☐ Separated ☐ Mother deceased ☐ Father deceased

Are there any Family Court Orders/Protection Orders in place that affect the applicant? ☐ Yes ☐ No

If yes, please supply copies of any legal documents pertaining to the applicant

## EMERGENCY CONTACT DETAILS

This person will be contacted in the event of an emergency if parents are unable to be contacted. This person must be able to speak English and reside in Australia.

Name Relationship to student

Telephone (h) (w) (m)

Email

## AGENT CONTACT DETAILS

Agency name Agency contact person

Address

Telephone (m)

Email

## ACADEMIC INFORMATION

*It is a condition of enrolment that the College is advised of any medical conditions the student suffers from, or any educational/learning difficulties a student may have, at the time of making an application. Any report from medical or paramedical professionals must be forwarded to the College. This is required so that the College can exercise its Duty of Care responsibilities completely, and determine its ability to meet the needs of students requiring specialist support (ie physical, learning, social/emotional, behavioural). The initial and continued enrolment of a student is dependent on the disclosure of all relevant information relating to the health and well being of the student.*

Has the applicant repeated any year level? ☐ No ☐ Yes If yes, please give details

Is the applicant receiving any support in the following areas? (please tick those that apply)

☐ Numeracy Support ☐ Literacy Support ☐ Vision Impairment ☐ Auditory Processing  
☐ Speech Therapy ☐ ESL Support ☐ Occupational Therapy ☐ Hearing Impairment Support  
☐ Individual Teacher Aide support ☐ Behaviour Management ☐ Other please specify

If your son has a special need please tick those that apply (Please attach supporting reports for any of the below applying to your son)

☐ ADD/ADHD ☐ Autism/Aspergers ☐ Social/Emotional ☐ Developmental Delays ☐ Intellectual Impairment  
☐ Speech Language Impairment ☐ Hearing ☐ Vision ☐ Physical Impairment

How do the applications needs impact on his learning?

### Individualised Programs

Has the applicant ever participated in a Learning Enrichment/Gifted & Talented Program? ☐ Yes ☐ No

Has an IEP been written for your son? ☐ Yes ☐ No

Has an EAP been completed for your son? ☐ Yes ☐ No

Please advise of any medical, physical or psychological condition, and details of any medication taken on a regular basis which could affect our Duty of Care for the applicant.

## FAMILY CONNECTIONS WITH MBC/MBBC

Does the applicant have any connection with Moreton Bay Boys' College or Moreton Bay College (eg siblings currently attending or enrolled at MBBC or MBC, father/grandfather attended MBBC, etc)?

Name	Relationship to applicant	School attended	House	Years attended/attending

What are the main reasons you chose to enrol your son at MBC? (please prioritise top 1 to 5)

- ☐ Christian values
- ☐ Academic reputation
- ☐ Pastoral care program
- ☐ Curriculum choices
- ☐ P-12 continuity
- ☐ QGSSSA affiliation
- ☐ Single sex education
- ☐ Facilities/grounds
- ☐ One campus benefit
- ☐ Location
- ☐ Strong sense of community
- ☐ Family/friend affiliation
- ☐ Philosophy and ideals
- ☐ Breadth of co-curricular opportunities

Other (please specify)

How did you first hear about Moreton Bay Boys' College? (select one or more)

- ☐ Friends/Relatives
- ☐ Signage
- ☐ Web search
- ☐ Advertising
- ☐ MBC website
- ☐ Past student
- ☐ Via Agent

Other (please specify)

## STUDENT PROFILE

Student to complete this section in their own handwriting. Please tell us more about you in the space provided. Describe yourself, your family, your interests and hobbies and any future goals you have.

[illegible]



## DECLARATION

We, the Parents/Guardians, declare as follows:

1. We agree that the above information is accurate and true at the time of application.
2. We have read the College Prospectus and Code of Conduct (MBC\_MBBC Positive Behaviours Policy) and accept the conditions stated therein, and are prepared to cooperate with the College in all matters of discipline.
3. We understand that submission of this Application Form does not automatically constitute an enrolment, nor does it imply automatic right of acceptance.
4. We give our consent for the College to make enquiries at any previous schools attended by our son.
5. We agree to keep the College informed if our family experiences any difficulties which could impact on our son's performance and attendance at College (such as divorce, separation etc) and of any changes of address and other contact details.
6. The College reserves the right to vary the Enrolment procedures as circumstances may warrant from time to time, and upon notice of such change to the Parents.
7. We acknowledge that the application fee is non-refundable.
8. We consent to the collection, use, disclosure and retention of personal information about us and the applicant from time to time in accordance with the College's Privacy Policy, a copy of which can be obtained from the College website.
9. We understand that we will be requested to sign a formal Enrolment Contract, prior to our son's commencement, should our son be offered a position at the College.

A \$500 non-refundable application fee should accompany this form, and is payable by cash, cheque (payable to Moreton Bay Boys' College) or credit card (please complete details below). Other documents to be sent with this Application are set out below.

To be signed by both parents

Parent 1 signature

Date

Parent 2 signature

Date

## PARENT CHECKLIST

Please ensure that the following items accompany this Application for Enrolment form.

- Birth Certificate or Current Passport
- Copy of your son's two most recent school reports
- \$500 Application Fee (*please note that this fee is not refundable*)
- Specialist reports (*if applicable*)
- Written consent from non-custodial parent if required
- Photo of your son (*optional*)
- Evidence of English language proficiency

## ENROLMENT YEAR GUIDE

Date of Birth <small>Students may be enrolled any time after birth</small>	Prep	Year 5	Year 7
1 July 2007 - 30 June 2008	2013	2018	2020
1 July 2008 - 30 June 2009	2014	2019	2021
1 July 2009 - 30 June 2010	2015	2020	2022
1 July 2010 - 30 June 2011	2016	2021	2023
1 July 2011 - 30 June 2012	2017	2022	2024
1 July 2012 - 30 June 2013	2018	2023	2025
1 July 2013 - 30 June 2014	2019	2024	2026
1 July 2014 - 30 June 2015	2020	2025	2027
1 July 2015 - 30 June 2016	2021	2026	2028
1 July 2016 - 30 June 2017	2022	2027	2029
1 July 2017 - 30 June 2018	2023	2028	2030
1 July 2018 - 30 June 2019	2024	2029	2031
1 July 2019 - 30 June 2020	2025	2030	2032
1 July 2020 - 30 June 2021	2026	2031	2033

## STATISTICAL INFORMATION

The following information is required by the Government for reporting and funding purposes.

Country of birth:

Please indicate the main **language** spoken by student at home:

Please indicate the main language spoken at home by each parent/guardian

Mother/Guardian

Father/Guardian

What is the highest year of primary or secondary school the parents/guardians have completed? (Please tick)

Year 12 or equivalent ( ) Mother/Guardian ( ) Father/Guardian

Year 11 or equivalent ( ) Mother/Guardian ( ) Father/Guardian

Year 10 or equivalent ( ) Mother/Guardian ( ) Father/Guardian

Year 9 or equivalent or below ( ) Mother/Guardian ( ) Father/Guardian

What is the level of the highest qualification the parents/guardians have completed? (Please tick)

Bachelor Degree or Above ( ) Mother/Guardian ( ) Father/Guardian

Advanced Diploma / Diploma ( ) Mother/Guardian ( ) Father/Guardian

Certificate I to IV (inc Trade) ( ) Mother/Guardian ( ) Father/Guardian

No non school qualifications ( ) Mother/Guardian ( ) Father/Guardian

Please indicate the appropriate parental occupation group from the list on page 6

( ) Mother/Guardian ( ) Father/Guardian

If the person is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation.  
If the person has not been in **paid** work in the last 12 months, enter '8' in the brackets.

# LIST OF PARENTAL OCCUPATIONS

<p><b>Group 1: Senior management in large business organisation, government administration and defence, and qualified professionals</b></p> <p><b>Senior executive/manager/department head</b> in industry, commerce, media or other large organisation.</p> <p><b>Public service manager:</b> (Section head or above), regional director, health/education/police/fire services administrator</p> <p><b>Other administrator:</b> school principal, faculty head/dean, library/museum/gallery director, research facility director</p> <p><b>Defence Forces:</b> Commissioned Officer</p> <p><b>Professionals</b> generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.</p> <p><b>Health, Education, Law, Social Welfare, Engineering, Science, Computing</b> professional</p> <p><b>Business:</b> management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer</p> <p><b>Air/sea transport:</b> aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller</p>	<p><b>Group 3: Tradesmen/women, clerks and skilled office, sales and service staff</b></p> <p><b>Tradesmen/women:</b> generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.</p> <p><b>Clerks:</b> bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/ transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk</p> <p><b>Skilled office, sales and service staff.</b></p> <ul style="list-style-type: none"> <li><b>Office:</b> secretary, personal assistant, desktop publishing operator, switchboard operator</li> <li><b>Sales:</b> company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher</li> <li><b>Service:</b> aged/disabled/refugee/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor</li> </ul>
<p><b>Group 2: Other business managers, arts/media/ sportspersons and associate professionals</b></p> <p><b>Owner/manager</b> of farm, construction, import/export, wholesale, manufacturing, transport, real estate business</p> <p><b>Specialist manager:</b> finance/engineering/production/ personnel/ industrial relations/sales/marketing</p> <p><b>Financial services manager:</b> bank branch manager, finance/investment/ insurance broker, credit/loans officer</p> <p><b>Retail sales/services manager:</b> shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency</p> <p><b>Arts/media/sports:</b> musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official</p> <p><b>Associate professionals</b> generally have diploma/technical qualifications and support managers and professionals.</p> <p><b>Health, Education, Law, Social Welfare, Engineering, Science, Computing</b> technician/associate professional</p> <p><b>Business/administration:</b> recruitment/employment/ industrial relations/training officer, marketing/ advertising specialist, market research analyst, technical sales representative, retail buyer, office/ project manager</p> <p><b>Defence Forces:</b> senior Non-Commissioned Officer</p>	<p><b>Group 4: Machine operators, hospitality staff, assistants, labourers and related workers</b></p> <p><b>Drivers, mobile plant, production/processing machinery and other machinery operators.</b></p> <p><b>Hospitality staff:</b> hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, porter, housekeeper</p> <p><b>Office assistants, sales assistants and other assistants.</b></p> <ul style="list-style-type: none"> <li><b>Office:</b> typist, word processing/data entry/business machine operator, receptionist, office assistant</li> <li><b>Sales:</b> sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker</li> <li><b>Assistant/aide:</b> trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant</li> </ul> <p><b>Labourers and related workers</b></p> <p><b>Defence Forces:</b> ranks below senior NCO not included above</p> <p><b>Agriculture, horticulture, forestry, fishing, mining worker</b> farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand</p> <p><b>Other worker:</b> labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, carpark attendant, crossing supervisor</p>

## MEDICAL INFORMATION

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### MORETON BAY BOYS' COLLEGE SICK BAY

Moreton Bay Boys' College is committed to providing a secure, safe and supportive environment. The College provides a one bed sick bay room, staffed by the Student Reception Administration Assistant, to attend to the accidents and emergencies of all students, staff and visitors.

Student Reception is open between 7.30am and 3.30pm and provides a facility where students may rest for a short time if they are unable to attend class. Nurses at the Student Reception Administration Assistant is able to provide:

- Support and school management of chronic conditions and illnesses such as diabetes, epilepsy and anaphylaxis.
- Emergency first aid assistance.
- Administration of prescribed medications.

The Student Reception has one bed allocated for students who present requiring further observation and treatment. Any students too ill or injured to return to their classes after one hour, are required to be collected by their parents / guardians as soon as possible.

The Health Centre has a basic stock of first aid supplies and a limited supply of over the counter medications. Parental consent must be obtained before any student can be given medication (see page 8)

Parents of students with special health needs are encouraged to contact the College to discuss any concerns and health management plans. Certain medical conditions will warrant the implementation of a MBBC Medical Action Plan following consultation between parents, health professionals, teaching staff and the student.

Any change in the medical condition of a student should be notified immediately to the College. It is important that student's medical information is kept up to date. It is the responsibility of the parents/guardians to inform the College of any changes to their son's medical condition. Health records are maintained for each student during his years at the school to facilitate their management, should the need arise.

The information provided in the Medical History section (pages 7-10) will assist the College to improve the high standard of health care for our students.

*Please note that enrolment will not proceed unless all questions are answered and signatures provided.*

## MEDICAL HISTORY

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Can your son confidently swim

☐ 25m ☐ 50m ☐ No

Does the student have Overseas Student Health Cover?

☐ Yes ☐ No

(If Yes, please specify below)

Would you like the College to arrange Overseas Student Health Cover?

☐ Yes ☐ No

Name of private health fund

Membership Number:

Please ensure you have completed the Emergency Contact details. In the event of a medical emergency, this contact will be telephoned if neither parent/guardian is available.

## STUDENT IMMUNISATION HISTORY

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Is your son up to date with all recommended childhood immunisations in your country of origin?

☐ Yes

☐ No

If not reason is:

☐

choose not to immunise

☐

past allergic reaction

☐

medical advice

☐

Other

If there is an outbreak of communicable disease during your son's enrolment parents and homestay parents will be alerted.

## CONSENT

Please list below any other **non-prescription medication** that your son may need and the name of the condition being treated. If your son requires these regularly (e.g. migraine/allergy) please supply a small box of the medication to Student Reception with a **Student Medication Authorisation Form**.

### Non-Prescription or “Over the Counter Medications”

Student Reception may only provide these medications to students with parent/guardian consent.

- Paracetamol tablets (12 years and over) and syrup (11 years and under)
- Ibuprofen tablets (12 years and over) and
- Cetirizine / Zyrtec tablets (12 years and over) and syrup (11 years and under)

These medications will be held in the Student Reception, should they be required by your son.

I give permission for the College to provide **Paracetamol** to my son if required: ☐ Yes ☐ No

I give permission for the College to provide **Ibuprofen** to my son if required: ☐ Yes ☐ No

I give permission for the College to provide **Cetirizine / Zyrtec** to my son if required: ☐ Yes ☐ No

Signature of Parent/Guardian:

Date:

Please print name:

### Medication Consent for Carers

In the event of your son requiring medication administration on trips or excursions.

I	being the parent/guardian of	do / do not
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give permission for the Teacher in Charge or Person in Charge to supervise and assist as necessary my son's medication administration. The Teacher in Charge or The Person in Charge may only assist if medication is provided in its original container with original pharmacy label and clearly displaying the student's name, required dosage, frequency, expiry date and prescribing doctor's name.

Signature of Parent/Guardian:

Date:

Please print name:

Date:

### Medical Attention

In the event of an emergency, if your child is assessed as requiring immediate hospitalisation, an ambulance will be called and your son will be transported to a hospital as per School Policy. Staff will endeavour to contact parents at the time of the emergency however, if contact cannot be made within a reasonable time, the required emergency action will be taken and parents notified as soon as possible thereafter.

I understand that any costs incurred will be at my expense.

Signature of Parent/Guardian:

Date:

Please print name:

Date:

## MEDICAL CONDITIONS

Does your son have a medical history of any of the following? If you tick YES to any of the below conditions, please provide further information including Severity and Current Medications.

Condition	Yes	No	Severity	Causes / Medications and Notes
			Mild/Infrequent	
			Moderate/Occasional	
			Severe / Daily	
Allergies				
Anaphylaxis (EpiPen prescribed)				
Anxiety				
Asthma and/or Respiratory disorder				
Bed Wetting				
Blood Disorders				
Blood Pressure Conditions				
Cancer				
Diabetes				
Dietary Restrictions or Food Intolerances/ Food Allergies				
Eating Disorders				
Epilepsy				
Eye Disorders				
Fainting Episodes				
Gastro-intestinal Disorders				
Headaches and or Migraines				
Hearing Disorders				
Heart Conditions				
Infectious Disease/s				
Major Surgery or Operations				
Musculo-Skeletal Disorders				
Period Pain (Dysmenorrhoea)				
Phobias				
Psychiatric or Psychological Disorders				
Travel Sickness				
Other medical condition/s not listed				

My son has a Medical Management Plan provided by his doctor. (Please attach plan)

☐ Yes

☐ No

A MBBC MEDICAL ACTION PLAN is essential if your son has one or more of the following:

- Has serious, life threatening medical condition
- Requires regular medication or treatment during school hours
- Requires periodic hospitalisation
- Has been given a Medical Action Plan from treating GP or Consultant eg Anaphylaxis Plan, Asthma Management Plan, Diabetic Management Plan. Parents / Guardians, please supply your son's plan from the Doctor.

Students with Medical Action Plans requiring advanced level of treatment must have an accompanying letter or Medical Management Plan **signed by their treating GP of Consultant specialist** outlining the preferred treatment options in the case of a medical emergency. This plan will be followed should an emergency arise.

# MEDICATION INFORMATION

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In order for the College to comply with legislation that governs the administration and storage of medications the following requirements apply:

- Parents are requested to inform the Student Reception of any medications being taken by the student.
- Under no circumstances are students to have medication in their possession unless it has been authorised.

*The following exemption may apply:*

- Chronic conditions (diabetes, asthma etc) warranting regular medication where an Action Plan is in place
- All medications provided by Student Reception will be recorded on a Medication Register, and the student's file.

## MEDICATION REQUIRED DURING SCHOOL HOURS:

A Student Medication Authorisation Form needs to be completed to allow the College's Student Reception to assist your son. **This form can be downloaded from the College website [www.mbbc.qld.edu.au](http://www.mbbc.qld.edu.au)**

It is requested that the medication to be provided

- is provided in its **original container** with expiry date clearly visible
- has a pharmacy label clearly displaying the **student's name** and the required **dosage, administration times and prescribing Doctor's details**
- is accompanied by a completed and signed **Student Medication Authorisation Form**

All medications are kept in the Student Reception

## STUDENTS REQUIRING PERIODIC MEDICATIONS

Some students only require periodic medications and may leave their medications in the Student Reception for personal use if needed. This medication must have a pharmacy label with Student's Name, Dosage and a Student Medication Authorisation Form completed, and placed in a clear, named plastic container for storage.

## STUDENTS WITH ASTHMA

All students with asthma must provide for use at school, a clearly labelled spacer and a reliever puffer (in date) and Asthma management plan completed by medical practitioner. In the event that this is not provided and your son should require treatment for his asthma at school the cost of the spacer and reliever puffer will be billed to your account. Please note staff at MBBC are required to use a spacer to provide reliever medication. It is preferable that students carry their own asthma medications to allow for easy access. Younger primary students may wish to give asthma medication to classroom teacher. If desired asthma medications can be stored at the Student Reception.

## STUDENT EXPIRED MEDICATIONS

Student medications are stored at student reception and frequently checked for expiry dates. If a student's medication is expiring, the parent / guardian / student will be informed in writing (via email) that this medication is expiring and will need to be replaced. **NOTE:** It is the parent / guardian's responsibility to replace this medication for their son's use, whilst at school.

## COLLEGE PROCEDURES IN EVENT OF ACCIDENT OR ILLNESS

### Minor Ailments and Injuries

- **Primary School students** are required to report to a Primary Teacher, prior to reporting to the Student Reception.
- **Secondary students** are required to obtain their subject teacher's permission to attend the Student Reception during class time. During non class times, they may present to the Student Reception - Sick Bay without teacher permission.
- The Student Receptionist on duty will assess and treat the student as required. If further care is required and the student is unable to return to class, the parents will be notified, in order to collect their son.
- If the student is injured while playing sport, he should report to his coach/teacher in the first instance and then the Student Receptionist on duty as directed.
- Off campus, any illness or injury involving a student where the Student Receptionist is not available, first aid will be provided by the Staff Member in Charge.



- Student health centre admissions and records are available for parents/guardians, via the MBBC Parent Lounge.

#### **Serious Injury/Illness Requiring Doctor or Hospital**

- The parent/guardian and homestay provider will be contacted as soon as possible.
- If the injury/illness occurs whilst at College, the Student Receptionist will be contacted and will either proceed directly to the location of the student, or the student will be transferred directly to the Student Reception where first aid will be provided.
- The parent/guardian or homestay provider will be required to collect the student, or in the case of serious emergency, the student will be transferred by ambulance, accompanied by a staff member, to a hospital where parent/guardian or homestay provider would be expected to attend.
- If the injury/illness occurs whilst Off Campus, first aid will be provided by the Staff Member in Charge. An ambulance will be called and parent/guardian and homestay provider notified.

## MEDIA / PHOTOGRAPHIC / VIDEO / AUDIO / COMMUNICATION RELEASE

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### GENERAL POLICY: Recording the Life of the College (Intra-College context)

I understand that my son may be photographed, video or sound recorded for assessment or classroom purposes, and those photographs, video and sound recordings may be submitted to the appropriate District Panels according to Subject Submission and Verification requirements.

I further understand that my son will be photographed and recorded in various activities, including candid, class and co-curricular contexts, as an individual or as part of a group. She may or may not be identified by name in these images. These photographs are used in the Moretonian Year Book and the College Newsletter.

I also understand that Moreton Bay Boys' College participates in a range of activities with Moreton Bay Boys' College and as such some of the same material may be published in the College Newsletter and the Mirror Year Book.

☐ Yes ☐ No

### Standard Authority: Photographic/Video/Audio/Communication Release (External context)

I authorise Moreton Bay Boys' College to take and use any photographs, video and sound recordings of my son, and any other reproductions or adaptations of his likeness ("the material"), either in full or part, in conjunction with any wording or drawings, in any College publication, presentation, production or media. This context may include the publication of images on or in:

- College website
- Social media networks
- Documents including the prospectus, and promotional material such as pamphlets, brochures and advertisements
- Press releases, which may be published in a variety of news media, including online media and social networks

Depending on the context, such as news stories, I understand that my son may be identified by name.

I acknowledge that I/she has no rights in "the material" in any Moreton Bay Boys' College publication, or in any production presentation which includes "the material".

☐ Yes ☐ No

### Additional Authority: Direct Media Access

I authorise Moreton Bay Boys' College to grant media access via a media representative to my son and I acknowledge the College has the right to refuse media access where it would, in the opinion of the Executive Principal, or his delegate, interfere with the student's well-being, or interfere with the operation of the school. I understand that interviews will take place in the presence of a teacher or appropriately qualified adult who represents the College, and that I will be advised should my son be interviewed by a media representative.

☐ Yes ☐ No

**Authorisation:** I authorise Moreton Bay Boys' College in the above respects.

These authorisations will remain current throughout the enrolment and beyond it, unless withdrawn or varied in writing by Parents.

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Please print name: \_\_\_\_\_ Date: \_\_\_\_\_

# GENERAL PERMISSION FOR ALL SINGLE DAY EXCURSIONS AND OFF CAMPUS ACTIVITIES

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I hereby give my consent for my son to participate in all single day excursions or off-campus activities that occur between 8.15am and 3.10pm throughout his enrolment.

These activities may include (but are not limited to) some of the following:

- Curriculum-based excursions
- Year level activities
- Whole school activities including all sports and religious services
- Music performances
- Community service / service learning activity

I agree to delegate my authority to the teachers involved and understand that all excursions or off-campus activities, in which my son is involved, are authorised activities of the College and that accordingly due care of the boys will be exercised by teaching and supervising staff.

I authorise each supervising teacher to obtain any medical assistance deemed necessary and agree to indemnify the College to the full extent of the costs of those medical services rendered to my son.

I understand that by signing this form I give permission for my son to attend all relevant excursions during the school day, in any term, for the length of his enrolment.

I understand that I will be advised via the Moreton Bay Boys' College Newsletter and the MBC website before excursions take place. Details of these excursions will be posted on the MBC website and advertised in the MBC Newsletter at least 2 weeks prior to the date of the excursion. I will have the opportunity to withdraw my son from participating in a particular activity if I so desire. This would need to be in writing to the Executive Principal or staff member in charge of the excursion.

I also understand that a separate consent form will be provided for activities which require boys to leave or return outside of normal school hour's ie. those where students cannot access the normal buses to and from the College, those that require overnight stays and those which pose greater than normal risks.

I undertake to advise the Executive Principal in writing should I wish to amend the advice hereby given.

Signature of Parent/Guardian:

Date:

Please print name:

Date:

## BOOK HIRE COLLECTION (SECONDARY ONLY)

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Text book hire for Secondary students will be arranged by the College upon arrival.

To borrow textbooks your son must bring his ID card and sticky labels.

All textbooks must be clearly identified with your son's name and form on a label on the front outside cover of the book.

Upon collection of textbooks your son must check the condition of the books for any marks, stains or damage. Should you not be satisfied with the condition of any textbook please report this to a library staff member as soon as possible and an exchange or notation of the problem will be made.

Some texts may be digital and your son will receive the necessary login information from their teacher or Library staff.

It is your son's responsibility to maintain the condition of these books and damaged or lost books must be paid for within a reasonable time. By complying with this request, lost books, which are later found and returned, may be eligible for a full refund.

NEW students must sign the slip below to acknowledge you have read and understand this information and hand the signed slip into enrolments or the secondary library.

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### BOOK HIRE CONTRACT

I have read the book hire information and agree to abide by therein for the terms therein for the period of time my son continues to use the bookhire system.

Signature of Student:	Date:
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Please print name:	Date:
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Signature of Parent/Guardian:	Date:
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Please print name:	Date:
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# STUDENT PROFILE FOR HOMESTAY

Do you require the College to arrange homestay

☐ Yes ☐ No

If yes please complete the form below.

This information will be provided to the homestay family.

Affix Photo

## STUDENT DETAILS

Given Names	Surname	
Preferred English Name	Date of Birth	Age
Gender - Male   Female	Visa Type	Visa Number

## FAMILY DETAILS

### Parent 1

Title	Given Name	Surname
Residential Address	Postcode	
Postal Address	Postcode	
Telephone (h)	(w)	(m)
Relationship to Child	Email	
Occupation	Employer	

### Parent 2

Title	Given Name	Surname
Residential Address	Postcode	
Postal Address	Postcode	
Telephone (h)	(w)	(m)
Relationship to Child	Email	
Occupation	Employer	

## DIETARY AND FOOD INFORMATION

This information is helpful to the homestay family however the student is expected to adjust to the Australian lifestyle during their stay.

Are there any foods that the applicant dislikes?

Are there any foods that the applicant does like?

Are there any foods to be avoided for religious or cultural reasons?

Does the applicant have any food allergies? If yes please list here.

## MEDICAL INFORMATION

Does the applicant have a medical history of any of the following? If you tick YES to any of the below conditions, please provide further information including Severity and Current Medications.

Condition	Yes	No	Severity	Causes / Medications and Notes
			<u>Mild/Infrequent</u>	
			<u>Moderate/Occasional</u>	
			<u>Severe / Daily</u>	
Allergies				
Anaphylaxis (EpiPen prescribed)				
Anxiety				
Asthma and/or Respiratory disorder				
Bed Wetting				
Blood Disorders				
Blood Pressure Conditions				
Cancer				
Diabetes				
Dietary Restrictions or Food Intolerances/ Food Allergies				
Eating Disorders				
Epilepsy				
Eye Disorders				
Fainting Episodes				
Gastro-intestinal Disorders				
Headaches and or Migraines				
Hearing Disorders				
Heart Conditions				
Infectious Disease/s				
Major Surgery or Operations				
Musculo-Skeletal Disorders				
Period Pain (Dysmenorrhoea)				
Phobias				
Psychiatric or Psychological Disorders				
Travel Sickness				
Other medical condition/s not listed				

Does the applicant have a Medical Management Plan provided by a doctor. (Please attach plan)

☐ Yes

☐ No

Students with Medical Action Plans requiring advanced level of treatment must have an accompanying letter or Medical Management Plan **signed by their treating GP of Consultant specialist** outlining the preferred treatment options in the case of a medical emergency. This plan will be followed should an emergency arise.

**OTHER INFORMATION**

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Has the applicant ever lived away from home?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does the applicant like the company of pets?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does the applicant have any brothers or sisters?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Can the applicant confidently swim 25m?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

What are the applicant's favourite hobbies/activities?

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